



REGULATION OF THE RECTOR OF UNIVERSITAS HASANUDDIN
NO. 12/UN4.1/2023
CONCERNING
THE IMPLEMENTATION OF OFF-CAMPUS STUDY PROGRAM
UNIVERSITAS HASANUDDIN

BY THE BLESSINGS OF THE ALMIGHTY GOD

RECTOR OF UNIVERSITAS HASANUDDIN

- Considering :
- a. that to implement the provisions of Article 22 letter b of the Regulation of Minister of Education and Culture No. 7 of 2020 concerning the Establishment, Amendment, Dissolution of State Universities, and the Establishment, Amendment, Revocation of Permits of Private Universities, it is deemed necessary to regulate the implementation of Off-Campus Study Program of Universitas Hasanuddin;
 - b. that to ensure the implementation of Off-Campus Study Program runs effectively and efficiently, as well as in accordance with the quality standards, it is necessary to have the Guidelines for the Implementation of Off-Campus Studu Program of Universitas Hasanuddin;
 - c. that that on the consideration stipulated in letter a and b, it is necessary to enact Regulation of Rector concerning the implementation of Off-Campus Study Program of Universitas Hasanuddin.
- Bearing in mind :
1. Law No. 20 of 2003, concerning the National Education System (State Gazette of the Republic of Indonesia of 2003 No. 78, Supplement to the State Gazette of the Republic of Indonesia No. 4301);
 2. Law No. 12 of 2012 concerning Higher Education (State Gazette of the Republic of Indonesia No. 158 of 2012, Supplement to the State Gazette of the Republic of Indonesia No. 5336);
 3. Regulation of the Government of the Republic of Indonesia No. 23 of 1956 concerning the Establishment of Universitas Hasanuddin (State Gazette of the Republic of Indonesia No. 39 of 1956);
 4. Regulation of the Government of the Republic of Indonesia concerning Statue of Universitas Hasanuddin (Supplement to the State Gazette No. 5722 of 2015);
 5. Government Regulation of the President of the Republic of Indonesia No. 8 of 2012 concerning Indonesian Qualification Framework (State Gazette of the Republic of Indonesia No. 24 of 2012);

6. Regulation of the Minister of Education and Culture of the Republic of Indonesia No. 73 of 2013 concerning the Implementation of the Indonesian Qualification Framework of Higher Education;
7. Regulation of the Government of the Republic of Indonesia concerning Statue of Universitas Hasanuddin (Supplement to the State Gazette No. 5722 of 2015);
8. Regulation of the Minister of Education and Culture of the Republic of Indonesia No. 3 of 2020 concerning National Standards of Higher Education;
9. Regulation of the Minister of Education and Culture of the Republic of Indonesia No. 7 of 2020 on the Establishment, Amendment, Dissolution of State Universities, and Establishment, Amendment, and Revocation of Permits of Private Universities;
10. Regulation of the Universitas Hasanuddin Academic Senate No. 46929/UN.4/IT.03/2016 concerning Curriculum Development for Universitas Hasanuddin Study Programs.
11. Regulation of the Universitas Hasanuddin Academic Senate No. 50850/UN4/PP.42/2016 concerning Universitas Hasanuddin Education Policy.
12. Regulation of Rector of Universitas Hasanuddin No. 12/UN4.1/2022 dated 1 July 2022 concerning Organization and Management Procedures of Universitas Hasanuddin;
13. Regulation of Rector of Universitas Hasanuddin No. 25/UN4.1/2022 dated 25 October 2022 concerning Diploma, Professional Certificate, Competency Certificate, and Degree in Universitas Hasanuddin and Organization and Work Procedures of Universitas Hasanuddin;
14. Decision of Board of Trustees of Universitas Hasanuddin No. 5/UN4.0/KEP/2022 Dismissal of Rector of Universitas Hasanuddin for 2018-2022 and Appointment of Rector of Universitas Hasanuddin for 2022-2026;
15. Decree of Rector of Universitas Hasanuddin No. 4843/H4/O/2010 dated 3 May 2010 on 2030 Development Plan of Universitas Hasanuddin.

Observing : Decree of the Universitas Hasanuddin Academic Senate No. 00025/UN4.2/KEP/2023 concerning the Legalization of Regulation of Rector concerning the Implementation of Off-Campus Study Program (OCSP) of Universitas Hasanuddin.

HEREBY DECREES

To enact : THE REGULATION OF RECTOR OF UNIVERSITAS HASANUDDIN CONCERNING THE IMPLEMENTATION OF OFF-CAMPUS CAMPUS STUDY PROGRAM OF UNIVERSITAS HASANUDDIN

CHAPTER I GENERAL PROVISIONS

Article 1

In this regulation, the following definition shall apply:

1. Universitas Hasanuddin, hereinafter referred to as Unhas, is a legal entity state university.
2. The Rector is the Unhas head officials who manage the implementation and management of Unhas.
3. School is an academic implementing unit at the level of a Faculty, responsible for conducting and/or coordinating vocational education program.
4. Dean is the Faculty/School authorities of Unhas who is authorized and responsible for the implementation of academic education and vocational education in Faculty and/or School.
5. The Faculty/School Senate is a unit that carries out the function of academic consideration and supervision at the Faculty/School level.
6. Study Program is a unified study plan as a guideline for the implementation of academic education and/or vocational education held on the basis of a curriculum.
7. Off-Campus Study Program (OCSP) is the study program which its academic implementation is carried out outside the main campus, equivalent to the study programs carried out in the main campus, with excellent accreditation status.
8. Head of Study Program (HSP) is the head official of the multidisciplinary Magister program at Postgraduate School and monodisciplinary and/or oligo-disciplinary at the Faculty outside of the main campus.
9. The academic calendar is the calendar of Universitas Hasanuddin's annual academic activities enacted by the Decree of Rector.
10. Tuition fees are funds that must be paid by the students of Unhas Undergraduate, Vocational, Magister, and Doctoral programs in each semester according to the amount enacted by the Decree of Rector.
11. Learning outcomes are abilities obtained through internalization of knowledge, attitudes, skills, competencies, and accumulated work experience.
12. Semester is a unit of effective learning time for at least 16 (sixteen) weeks including mid-semester exams and end-of-semester exams and/or effective learning time based on block system.
13. Semester credit units (SCU) are the amount of time for learning activities charged to students per week per semester in the learning process through various forms of learning or the amount of recognition for the success of students' efforts in participating in curricular activities in a study program.
14. Courses are all subject units that have a credit unit load and are listed in the curriculum of the study program.
15. Study Plan Sheet (SPS) is a list of courses that will be programmed in the current semester.
16. Study Result Sheet (SRS) is a list of student learning outcomes during their education per semester.

17. Administrative registration is the payment of education fees in accordance with the prevailing provisions at Unhas.
18. Academic registration is an activity to fill out and validate student KRS through Unhas Management Information System (SIM).
19. Semester Achievement Index (SAI) is a student's academic achievement which is calculated from the number of multiplications of learning outcomes by the weight of credits, divided by the number of credits programmed in the relevant semester.
20. The Grade Point Average (GPA) is a student's academic achievement which is calculated from the number of times the value of learning outcomes is multiplied by the weight of credits, divided by the number of credits programmed during education.
21. Drop-out students are students who cannot fulfill academic or non-academic requirements according to prevailing regulations.
22. *Force majeure* is a natural condition associated with an unavoidable student condition that causes students to be unable to continue academic activities.
23. Diploma is a document awarded to the university graduates as a recognition of their academic achievements and/or completion of study programs conducted by Unhas.
24. Academic transcript is a list containing the learning outcomes and the achievement index of all the courses to be taken during the education.

CHAPTER II

OBJECTIVES OF OFF-CAMPUS STUDY PROGRAM (OCSP)

Article 2

- (1) To produce intellectuals of noble character who have in-depth knowledge and specific skills in certain fields in accordance with Indonesian Qualification Framework (IQF) and National Higher Education Standard (NHES).
- (2) To increase gross enrolment rate of higher education through the implementation of Off-Campus Study Program.

CHAPTER III

STUDENT ADMISSIONS

Article 3

- (1) Admission of new OCSP students is based on educational levels.
- (2) Student admission are conducted annually for Undergraduate and Vocational programs and every semester for Magister and Doctoral programs.
- (3) Prospective students must hold a high school diploma/equivalent for Undergraduate and Vocational programs, a Undergraduate degree for Magister program, and a Magister degree for Doctoral program from accredited study programs or state/private higher education institutions.
- (4) Prospective Doctorate students may come from active Unhas Magister program students who have demonstrated high academic performance for the first 2 (two) semesters with a minimum GPA of 3.75 and are transferred to the Doctoral program by the Decree of Rector.

- (5) Students admission for Undergraduate and Vocational programs are conducted through national selection and independent selection, while Magister and Doctoral programs through independent selection.
- (6) Prospective students declared passed in the admission process are enacted by the Decree of Rector.
- (7) Prospective students declared passed in the admission process who do not complete the re-registration process according to the determined schedule are considered to have withdrawn.
- (8) Prospective students who have completed the re-registration process and whose admission have been validated through a verification process, must also complete administrative and academic registrations on time.

CHAPTER IV EDUCATION IMPLEMENTATION

Article 4

- (1) OCSF is implemented by Faculty and/or School.
- (2) Curriculum management and teaching are carried out by Study Program Administrators specifically determined for OCSF.
- (3) Further provisions regarding the location and the institution in charge are regulated by Decree of Rector.

Article 5

- (1) OCSF is implemented by the same study program in the main campus.
- (2) The study program in charge must have obtained Excellent Accreditation from National Higher Education Accreditation Institution (NHEA) or Independent Accreditation Institutions (IAI).
- (3) OCSF is implemented using Semester Credit System, where the study load is expressed in Semester Credit Unit.
- (4) The curriculum of OCSF is similar to the curriculum of the implementing study program in the Main Campus.
- (5) OCSF can be implemented through collaboration between Higher Education institutions, or Government, or Institutions, which are separately regulated by the Decree of Rector.

Article 6

- (1) OCSF is carried out based on the implementation permit in accordance with the prevailing regulation at Unhas and the Law.
- (2) OCSF is implemented based on the Unhas quality assurance system.

CHAPTER V TUITION FEES

Article 7

- (1) The amount of OCSF education funds or Single Tuition Fees is determined by the Decree of Rector.
- (2) Each student is required to pay tuition fees before filling out the *online* KRS for the upcoming semester.
- (3) Payment of tuition fees on a *host-to-host* basis through Automated Teller Machines (ATM) or designated bank *tellers* and through online bank transfer.
- (4) A student who has not been able to complete his or her studies at the end of the current semester based on the Academic Calendar, is required to pay tuition fees in the following semester.
- (5) A student who does not re-register for one semester and intends to continue his or her studies in the following semester is required to pay arrears and/or tuition fees for the semester he or she did not attend.
- (6) A student as referred to in paragraph (4) must go through a verification process at the Academic Administration Bureau before making payment of arrears of tuition fees.
- (7) A student who does not pay tuition fees for two consecutive semesters within the payment period regulated in the Academic Calendar, is declared to be a *dropout*.

CHAPTER VI EDUCATIONAL PROCEDURES

Section One The Implementation of Academic Activities

Article 8

- (1) All academic activities of the OCSF program must meet all prevailing provisions and regulations.
- (2) Academic activities of OCSF program follow the prevailing regulation in Unhas as regulated by the Decree of Rector.

Section Two Study Load

Article 9

- (1) The curriculum of OCSF must include appropriate study load for each study program.
- (2) The Semester Credit Unit load taken by the students must be in accordance to the curriculum of their Education level.

Section Three Study Period

Article 10

- (1) The study period of OCSP program is similar to the study period of study programs in the Main Campus, with maximum of 5 years (10 semesters) for Doctoral program, 4 years (8 semesters) for Magister program, and 5 years (10 semesters) for Undergraduate program.
- (2) Specifically for Vocational program, the study period of OCSP is as follow:
 - a) The study period for the D-III program is at least 6 semesters and no later than 8 semesters;
 - b) The study period for the D-IV program is at least 8 semesters and no later than 10 semesters;
 - c) The study period for the Applied Magister program is at least 4 semesters and no later than 6 semesters;
 - d) The study period for the Applied Doctoral program is at least 6 semesters and no later than 10 semesters;
- (3) Undergraduate, Vocational, Magister, and Doctorate students who fail to complete their study as specified in paragraphs (1) and (2) shall be declared to be dropout.

Section Four Curriculum, Learning Implementation, Research Proposal Seminar, Research, Research Progress Seminar, Examiner, External Examiner, Research Result Seminar, Thesis Defense, Dissertation Defense, Doctoral Promotion.

Article 11

Provisions on curriculum and its implementation refer to the prevailing Rector's Regulation concerning the Implementation of Undergraduate, Vocational, Magister, and Doctoral programs in Unhas.

Section Five Withdrawal from All Courses

Article 12

- (1) Withdrawal from all courses being followed can be done *under force majeure* conditions.
- (2) Withdrawal as referred to in paragraph (1) must be proposed in writing by students to obtain approval from the Head of Study Program to the Education Director through the Dean, no later than 1 (one) month before the end of the ongoing semester according to the Academic Calendar.
- (3) Withdrawal from all courses in the ongoing semester because of the reasons stated in paragraph (1), such semester will not be taken into account iwithin the study period.
- (4) Withdrawal from all courses as referred to in paragraph (1) can only be requested 1 (one) time during the study period.

- (5) Withdrawal from all courses for scholarship awardee must obtain approval from the scholarship granting institution.
- (6) Withdrawal from all courses for partnership students must obtain approval from the partnership institution.

Section Six
Academic Leave

Article 13

- (1) Academic Leave for 1 (one) semester may only be granted at maximum twice during the study period and it is not allowed in 2 successive semesters for Undergraduate program, while for Vocational, Magister, and Doctoral programs may only be granted once during the study period.
- (2) Academic leave as referred to in paragraph (1) can only be granted to a student who has not withdrawn from all courses in the previous semester.
- (3) Academic leave as referred to in paragraph (1) for Undergraduate program could not be taken simultaneously with withdrawal from all courses as referred to in Article 12.
- (4) Academic leave is not allowed during the first and second semesters.
- (5) Scholarship awardee are not allowed to request an academic leave, otherwise they obtain approval from the scholarship granting institution.
- (6) Partnership students are not allowed to request an academic leave, unless regulated in the partnership agreement.
- (7) During the academic leave, the students are not allowed to attend any academic activity.
- (8) The request for an academic leave must obtain approval from the Head of Study Program and submitted in writing to the Education Director no later than one week before the start of the semester.
- (9) Academic leave period is not included within the study period.
- (10) Students with academic leave status are not charged with tuition fees.

Section Seven
Supervisor Appointment
Article 14

- (1) Supervisor for Undergraduate, Vocational, and Magister programs are enacted by Decree of Dean with the proposal of the Head of Study Program, except otherwise for Doctoral program which is enacted by Decree of Rector.
- (2) The Supervisor requirements shall refer to the Regulation of Rector concerning the Supervision of Unhas Students Final Projects.

CHAPTER VII CREDIT TRANSFER

Article 15

- (1) Credit transfer for the scientific enrichment and/or mutual recognition of learning outcomes, level, and degree may be carried out while actively studying in the OCSP program.
- (2) Transfer Credit as referred to in paragraph (1) refer to the prevailing Rector's Regulation concerning the Implementation of Undergraduate, Vocational, Magister, and Doctoral programs.

CHAPTER VIII STUDENTS STATUS

Article 16

- (1) The status of OCSP students consists of active and inactive.
- (2) The active status as referred to in paragraph (1) are:
 - a. carry out administrative and academic registrations; and
 - b. participate in the transfer credit program.
- (3) The inactive status as referred to in paragraph (1) are:
 - a. do not carry out administrative and academic registrations;
 - b. currently in academic leave;
 - c. currently under *suspension*;
 - d. expelled;
 - e. withdrew;
 - f. transferred; and
 - g. deceased
- (4) Inactive period as referred to in paragraph (3) letter a and c, is included in the calculation of study period.

CHAPTER IX EVALUATION OF LEARNING OUTCOMES

Article 17

- (1) Face-to-face learning process in OCSP program is evaluated with the following requirements:
 - a. students attending the course are active students;
 - b. students have attended at least 80% of the required face-to-face learning process; and
 - c. every course delivered by lecturers in charge must have at least 13 (thirteen) meetings.
- (2) The evaluation of learning outcomes is conducted in line with the Semester Course Guideline.

- (3) The Grades of the learning outcome for Undergraduate and Vocational programs are indicated in letter with their numerical conversion, as follows:

Range of Numerical Grades	Letter Grades	Converted Grades
85 - 100	A	4.00
80 - < 85	A-	3.75
75 - < 80	B+	3.50
70 - < 75	B	3.00
65 - < 70	B-	2.75
60 - < 65	C+	2.50
50 - < 60	C	2.00
40 - < 50	D	1.00
00 - < 55	E	0.00

- (4) For Undergraduate program, A until D Grades represent passing Grades, while E Grade represents failing Grade.
- (5) Courses with E Grade must be repeated and reprogrammed in the following semester until the passing Grade is obtained.
- (6) Passing Grade cannot be repeated in the following semester, otherwise:
- D Grade; and
 - C Grade only if 114 system credit units have passed and the GPA is < 3.00.
- (7) Repeated course as referred to in paragraph (6), can only be repeated once with the latest Grade as the definitive Grade.
- (8) Evaluation of learning outcomes of the repeated course as referred in paragraph and (6), shall follow the requirements referred to in paragraph (1).
- (9) The learning result Grade of Vocational program shall be expressed with letters and their numerical conversion, as follows:

Range of Numerical Grade	Grade in Letters	Converted Grade
85- 100	A	4.00
80 - < 85	A-	3.75
75 - < 80	B+	3.50
70 - < 75	B	3.00
65 - < 70	B-	2.75
60 - < 65	C+	2.50
50 - < 60	C	2.00
40 - < 50	D	1.00
00 - < 55	E	0.00

- (10) For Bachelor program, A until B- Grades represent passing Grades.
- (11) Course with Grade equivalent to C+, C, D, and E must undergo grade improvement during the current semester with the maximum Grade of B-.
- (12) The learning result Grade of Magister and Doctoral programs shall be expressed with letters and their numerical conversion, as follows:

Range of Numerical Grade	Grade in Letters	Converted Grade
85 - 100	A	4.00
80 - < 85	A-	3.75
75 - < 80	B+	3.50
70 - < 75	B	3.00
65 - < 70	B-	2.75
55 - < 65	C	2.00
00 - < 55	E	0.00

- (13) A until B- grades represent passing grades, while E grade represents failing grade.
- (14) In addition to A until E, a K (empty) grade is given to a student withdrawing from any course with authorization and writing approval from the Dean of Faculty/School.
- (15) For Undergraduate program, M (satisfactory) or TM (unsatisfactory) grades will be assigned by the primary supervisor by the end of the ongoing semester to thesis programmed in the Course Plan Sheet and is currently in progress.
- (16) For Magister and Doctoral programs, programmed specific courses such as seminar, international publication, thesis, and dissertation in the Course Plan Sheet and are currently in progress until the end of semester will be assigned with M (satisfactory) or TM (unsatisfactory) grades by supervisor/promotor.
- (17) M and TM grades shall not be included in the calculation of Semester Grade Point Average (SGPA) and Grade Point Average (GPA).
- (18) The assessment is performed by a lecturer or a team of lecturers in accordance with the student's grade and is submitted to the Unhas Management Information System (MIS) by the course coordinator based on the Academic Calendar.

CHAPTER X ACADEMIC ACHIEVEMENT INDEX

Article 18

- (1) Student learning outcomes will be specified by the Grade Point Average (GPA).
- (2) Semester Grade Point Average (SGPA) will be calculated from the converted Grade and the credit load of each listed course in the Semester Course Sheet using the following formula:

$$SGPA = \frac{\sum (J_i \times K_i)}{E^*}$$

in which:

K_i = a credit unit load of the first course in one semester

N_i = a quality grade after converted to conversion grade of the relevant course

- (3) Grade Point Average (GPA) is calculated from all passed course Grades using the following formula as referred to in the paragraph (1).
- (4) SGPA and GPA as referred to in paragraph (1) and (2) shall be included in the Course Report Sheet (CRS).

CHAPTER XI SUBMISSION OF LEARNING OUTCOMES

Article 19

- (1) The course coordinator shall submit the learning outcome of all students to the Unhas Management Information System (MIS) within the scheduled time in the Academic Calendar.
- (2) If the grades as referred to in paragraph (1) are not submitted within the scheduled time, the Unhas MIS shall grant A- grade to all students attending the course.
- (3) The student may appeal the grade to the Head of Study Program as referred to paragraph (2), if the student achieved A grade for all courses in the ongoing semester.
- (4) The study program verifies the appeal as referred to in paragraph (3).
- (5) The grade obtained from the verification process is *final* and shall be reported to the Faculty/School to be forwarded to the Education Director to be submitted to Unhas MIS.
- (6) Lecturer or a team of lecturers who fails to submit the grades within the scheduled time of the Academic Calendar shall be liable to penalties according to the prevailing regulations.

CHAPTER XII PROCEDURES OF REQUESTING GRADE APPEAL

Article 20

- (1) Student are allowed to appeal the grade obtained from the ongoing semester.
- (2) The procedure for requesting grade appeal as referred to in paragraph (1) shall refer to Decree of Rector.

CHAPTER XIII ASSESSMENT OF SEMINAR AND EXAMINATION

Section One ASSESSMENT OF UNDERGRADUATE THESIS EXAMINATION

Article 21

- (1) The assessment of undergraduate thesis examination is in accordance with the student's capacity in understanding the examination materials by referring to the assessment rubric.
- (2) The assessment shall be conducted by each attending examining committee and shall be written in number.

- (3) The grade of undergraduate thesis examination is the average grade of the examining committee and later converted to letter grade: A/A-/B+/B/B-/C+/C/E.
- (4) A until C grades represent passing grades, while E grade represents failing grade.

Section Two
Assessment of Thesis/Dissertation Seminars and Examinations

Article 22

- (1) The assessment of thesis/dissertation seminars and examinations is in accordance with the student's capacity in understanding the seminar and examination materials by referring to the assessment rubric.
- (2) The assessment shall be conducted by each attending examining committee and shall be written in number.
- (3) The grade of thesis/dissertation seminar and examination is the average grade of the examining committee and later converted to letter grade: A/A-/B+/B/E.
- (4) A until B grades represent passing grades, while E grade represents failing grade.

CHAPTER XIV
GRADUATION CONDITIONS AND PREDICATES

Article 23

Graduation conditions and predicates refer to the Rector's Regulation concerning the Implementation of Undergraduate, Vocational, Magister, and Doctoral programs of Universitas Hasanuddin.

CHAPTER XV
ACADEMIC PERFORMANCE

Article 24

- (1) Academic Performance Index (API) of alumni of OCSP program shall be calculated with the following formula:

$$IPB = \frac{W}{M} \times IPK$$

in which:

IPB = academic performance index

W = normal time of study completion according to the curriculum of a study program in months;

M = duration to complete the study (in months/rounded up).

GPA = Grade Point Average, calculated as referred to paragraph (3) of Article 17.

- (2) The best graduates of the study program/Faculty/School/Unhas are the graduates who have the highest Academic Performance Index in that graduation period.
- (3) The proposed best graduates shall not exceed 2 (two) graduation periods from the graduation date.

CHAPTER XVI DROPOUT

Article 25

- (1) A student declared to be a dropout other than referred to in paragraph (7) of Article 7 and Article 10, if:
 - a. the study period has expired according to the prevailing regulation;
 - b. the student withdrew at his or her own request;
 - c. for Undergraduate students, failed to achieve a minimum GPA of 2.00 (two point zero), calculated from at least 48 Semester Credit Unit passed by the final evaluation at fourth semester;
 - d. for Vocational students, failed to achieve a minimum GPA of 2.75 (two point seven five) by the end of the second semester for D-III and D-IV programs, and a minimum GPA of 3.00 (three point zero) for Applied Magister program, and 3.25 (three point two five) for Applied Doctorate by the end of the second semester.
 - e. for Magister students, failed to achieve a minimum SGPA of 2.75 (two point seven five) in the first semester and a minimum GPA of 3.00 (three point zero) in the first two semesters;
 - f. for Doctorate students, failed to achieve a minimum SGPA of 3.00 (three point zero) in the first semester and a minimum GPA of 3.25 (three point two five) in the first two semesters;
 - g. the student obtained E grade in one of the courses for Magister and Doctoral programs; and
 - h. the student is expelled for committing a crime and/or violating regulations established by the government and/or Unhas.
- (2) A letter of dropout is enacted by Decree of Rector.

CHAPTER XVII THESIS AND DISSERTATION, DIPLOMA, TRANSCRIPT, DEGREE, AND GRADUATION

Section One Undergraduate Thesis/Thesis/Dissertation

Article 26

- (1) Undergraduate thesis shall be signed by primary supervisor, secondary supervisor, and the Head of Study Program, except for undergraduate thesis with only one supervisor, thus it shall be signed by primary supervisor and the Head of Study Program.
- (2) Thesis/Dissertation shall be signed by the supervising committee/promoters, the Head of Study Program, and the Dean of Faculty/School.

- (3) The dissertation's cover page, legalization sheet, abstract, conclusion, and bibliography shall be stored in Unhas Repository System.
- (4) Student must ensure that his or her undergraduate thesis/thesis/dissertation is free from plagiarism.

Section Two Diploma

Article 27

- (1) Every student of OCSF program who has completed his or her education shall be granted with a diploma.
- (2) The signing of diploma must refer to the Rector's Regulation.
- (3) The diploma shall be digitally signed by the Dean of Faculty/School and the Rector.
- (4) The copies of the diploma shall be digitally legalized by the Dean of Faculty/School.

Section Three Academic Transcript

Article 28

- (1) Every student of OCSF program who has completed his or her education shall be granted with an academic transcript.
- (2) The academic transcript is a list containing the learning outcomes of all courses taken by students and the GPA during the study.
- (3) The signing of the academic transcript must refer to the Rector's Regulation.
- (4) The academic transcript shall be signed electronically by the Dean of Faculty/School.
- (5) The copies of the academic transcript shall be digitally legalized by the Dean of Faculty/School.

Section Four Degree

Article 29

- (1) Every student of OCSF program who has completed his or her education shall be authorized to bear the degree based on the studied subject and shall be listed in the diploma.
- (2) The degree shall be granted in compliance with the prevailing regulations.

Section Five
Graduation

Article 30

- (1) Student of OCSP program who has completed his education must attend the graduation of the ongoing period.
- (2) Graduate candidate must not postpone his or her participation in the graduation for more than 2 (two) graduation periods, starting from the graduation date.
- (3) Graduation shall be conducted according to the Academic Calendar.
- (4) Graduate candidates shall be proposed by the Faculty/School to the Education Director according to the determined schedule.
- (5) Graduates who take part in the graduation are enacted by the Decree of Rector.
- (6) Graduates who take part in the graduation shall be granted with an electronic diploma and an electronic academic transcript in compliance with the prevailing regulations.

CHAPTER XVIII
CONCLUDING PROVISION

Article 31

- (1) All matters that have not been regulated in this Regulation will be regulated independently.
- (2) This Regulation shall become effective as of the date of its enactment. Any errors or inaccuracies found at a later date will be amended as necessary.

Ditetapkan di Makassar
pada tanggal 6 April 2023

 **REKTOR UNIVERSITAS HASANUDDIN,**
JAMALUDDIN JOMPA