



REGULATION OF RECTOR OF HASANUDDIN UNIVERSITY
NO. 30/UN4.1/2023
CONERNING
ADMINISTRATION OF MAGISTER PROGRAM
HASANUDDIN UNIVERSITY

BY THE BLESSINGS OF THE ALMIGHTY GOD
RECTOR OF HASANUDDIN UNIVERSITY,

- Considering :
- a. that based on Article 2 paragraph (4) of The Government Regulation of the Republic of Indonesia No. 53 of 2015 concerning the Statute of Hasanuddin University, the administration of the Magister Program aims to produce intellectuals with noble characters;
 - b. that the Rector Regulation of Hasanuddin University No. 2784/UN4.1/KEP/2018 dated July 16th, 2018 concerning the Administration of the Magister Program contravenes the organizational development and governance of Hasanuddin University and consequently, amendments to the Regulation are deemed necessary;
 - c. that based on the consideration referred to in letters a and b, it is necessary to enact amendments to the Regulation of Rector concerning the Administration of Magister Program at Hasanuddin University.

- Bearing mind:
- in
- 1. Act No. 23 of 2003 concerning National Education System (State Gazette of the Republic of Indonesia of 2003 No. 78 supplement to the State Gazette No. 4301);
 - 2. Act No. 12 of 2012 concerning Higher Education (the State Gazette of the Republic of Indonesia of 2012 No. 156 supplement to the State Gazette of the Republic of Indonesia No. 5336);
 - 3. Government Regulation No. 82 of 2014 dated October 17th, 2014, concerning the Enactment of Hasanuddin University as State Higher Education Institution of Incorporated Legal Entity (Supplement to the State Gazette of 2014 No. 303);
 - 4. Government Regulation No. 53 of 2015 concerning

the Statute of Hasanuddin University (Supplement to the State Gazette of 2015 No. 5722);

5. Government Regulation No. 57 of 2021 concerning the National Education Standard (the State Gazette of the Republic of Indonesia of 2021 No. 6676);
6. Government Regulation No. 4 of 2022 on Amendments to the Government Regulation No. 57 of 2021 concerning the National Education Standard (the State Gazette of the Republic of Indonesia of 2022 No. 6762);
7. Presidential Regulation No. 8 of 2012 concerning Indonesian Qualification Framework (State Gazette of the Republic of Indonesia of 2012 No. 24);
8. Regulation of the Minister of Education and Culture of the Republic of Indonesia No. 73 of 2013 concerning the Implementation of the Indonesian Qualification Framework of Higher Education;
9. Regulation of the Minister of Education and Culture of the Republic of Indonesia No. 14 of 2014 concerning Higher Education Cooperation;
10. Regulation of the Minister of Research, Technology, and Higher Education of the Republic of Indonesia No. 22 of 2015 concerning Single Tuition Fees and Single Tuition at State Universities under the Ministry of Research, Technology, and Higher Education;
11. Regulation of the Minister of Research, Technology, and Higher Education No. 1 of 2017 concerning the Opening, Modification, and Closing of Study Programs outside of the Main Campus of Higher Education Institutions;
12. Regulation of the Minister of Education and Culture No. 4 of 2020 concerning the Amendments to the Regulation of the Minister of Education and Culture No. 88 of 2014 on the Reformation of State Higher Education Institution of Incorporated Legal Entity;
13. Regulation of the Minister of Education and Culture No. 7 of 2020 concerning the Establishment, Transformation, and Dissolution of State Universities and the Establishment, Amendment, and Revocation of Licenses for Private Universities;
14. Regulation of the Minister of Education, Research, and Technology No. 6 of 2022 concerning Diplomas, Competence Certificates, Professional Certificates, Degrees and Equivalence of Diplomas

from Foreign Higher Education Institutions;

15. Regulation of the Minister of Education, Culture, Research, and Technology No. 53 of 2023 concerning Quality Assurance in Higher Education;
16. Regulation of Board of Trustees of Hasanuddin University No. 51864/UN4.0.1/OT.10/2016 concerning Procedures for the Formation of Internal Regulations at Hasanuddin University;
17. Regulation of Academic Senate of Hasanuddin University No. 46929/UN.4/IT.03/2016 concerning Curriculum Development for Hasanuddin University Study Programs;
18. Regulation of Academic Senate of Hasanuddin University No. 16481/UN4.2/OT.10/2017 concerning Academic Cooperation Policy at Hasanuddin University;
19. Regulation of Academic Senate of Hasanuddin University No. 4867/UN4.2/IT.03/2017 concerning Internal Quality Assurance Policy at Hasanuddin University;
20. Regulation of Academic Senate of Hasanuddin University No. 00004/UN4.2/2023 concerning Student Code of Ethics at Hasanuddin University;
21. The Regulation of Academic Senate of Hasanuddin University No. 00005/UN4.2/2023 on the Opening, Merging, Closing, Transfer of Management, and Renaming of Study Programs at Hasanuddin University;
22. Decree of Rector of Hasanuddin University No. 16/UN4.1/2022 on the Organization and Governance of Faculties and Schools;
23. Regulation of Rector of Hasanuddin University No. 17/UN4.1/2023 concerning Procedures for Imposing Sanctions for Ethical Violations at Hasanuddin University;
24. The Decree of Board of Trustees of Hasanuddin University No. 5/UN4.0/KEP/2022 dated April 21st, 2022, concerning the Dismissal of the Rector of Hasanuddin University for the 2018-2022 Period and the Appointment of the Rector of Hasanuddin University for 2022-2026 Period;
25. The Rector Decree of Hasanuddin University No. 4843/H4/O/2010 concerning the Development Plan of Hasanuddin University in 2030.

Observing : The Letter from the Chair of the Academic Senate of Hasanuddin University No. 0447/UN4.2/DI/2023 dated October 4th, 2023, concerning the Submission

of Consideration Results on the Implementation of undergraduate, Master's, and Doctoral Programs.

HEREBY DECREES:

To Enact : REGULATION OF RECTOR OF HASANUDDIN UNIVERSITY CONCERNING THE ADMINISTRATION OF THE MAGISTER PROGRAM AT HASANUDDIN UNIVERSITY.

CHAPTER I

GENERAL PROVISIONS

Article 1

In this regulation, the following definition shall apply:

1. Hasanuddin University, hereinafter referred to as Unhas, is a State Higher Education Institution of Incorporated Legal Entity.
2. Rector is an organ of the Unhas who is in charge of the administration and management of Unhas.
3. Postgraduate program is a higher level of educational program than undergraduate program, consisting of magister and doctoral programs.
4. Magister program is a program managed by study program of Unhas and its incorporation complies with the applicable laws and regulations.
5. Faculty is a collection of supporting resources that organises and manages academic, professional, and/or vocational education within a specific cluster of disciplines and technologies.
6. School is an administrative academic unit equivalent to the faculty and responsible for organising and/or coordinating multidisciplinary postgraduate programs.
7. Dean is the head of a faculty or school at Unhas who is authorised and responsible for the educational administration within the respective faculty or school.
8. Faculty senate is a unit that performs academic advisory and supervisory functions at the faculty.
9. School senate is a unit that performs advisory and academic oversight functions at the School.
10. Head of Study Program, hereinafter abbreviated as KPS, is the head of a monodisciplinary and/or oligodisciplinary magister study program at the faculty and a multidisciplinary program at postgraduate school.
11. Study program is a unit of educational and learning activities with a specific curriculum and teaching methods in academic, professional, and/or vocational education.
12. Monodisciplinary study program is a study program that focuses on a single discipline.
13. Oligodisciplinary study program is a study program that encompasses several disciplines within a single faculty.

14. Multidisciplinary study program is a study program that encompasses several disciplines across faculties.
15. Study specialization is a specific area of knowledge and explored comprehensively within a broader field of study in a study program.
16. New students are recently registered student in magister program at Unhas enacted by the Decree of Rector.
17. Active students are students who have completed both administrative and academic registration.
18. Academic advisor, hereinafter abbreviated as PA, is a lecturer assigned to provide both academic and non-academic advice, guidance, and assistance throughout the magister program.
19. Academic calendar is the annual schedule of academic activities at Hasanuddin University enacted by the Decree of Rector.
20. Single tuition tariff, hereinafter abbreviated as BKT, refers to the total operational costs for a student per semester in a study program at a public university.
21. Student tuition fee, hereinafter abbreviated as UKT, is a portion of the single tuition tariff (BKT) imposed upon the student based on the economic capability.
22. Competence is the ability to think, behave, and act consistently as an manifestation of the student's knowledge, attitudes, and skills.
23. Curriculum is a planned sequence of the objectives, content, materials of instruction, and the applied methods as guidelines for organising learning activities to achieve higher education goals.
24. Semester is a unit of effective learning period of at least 16 (sixteen) weeks.
25. Semester Credit System, hereinafter abbreviated as SKS, is an educational system employing semester credit units (sks) to represent students' learning load, lecturers' workload, learning experiences, and the operational load of the academic program.
26. Semester credit unit, hereinafter abbreviated as sks, is a quantity of the allocated time for learning activities assigned to students per week and per semester in a learning process through various forms of instruction or the extent of recognition for students' success in participating in curricular activities within a study program.
27. Semester Learning Plan, hereinafter abbreviated as RPS, is a learning plan developed for teaching activities over one semester to achieve the learning outcomes required for a specific course.
28. Course is a unit consisting of all lessons with assigned credits and listed in the curriculum of a study program.
29. Study program compulsory courses are the defining courses of a study program.
30. Elective supporting courses are courses other than the defining courses chosen by students from and/or outside their study program.
31. Study Plan Sheet, hereinafter abbreviated as KRS, is a list of courses programmed in the ongoing semester.

32. Study Result Sheet, hereinafter abbreviated as KHS, is a list of students' academic grades for each semester.
33. Administrative Registration is the payment of the single tuition fee (UKT) under the applicable regulations at Unhas.
34. Academic Registration is the process of filling out and approving students' study plan sheet (KRS) through Unhas academic information system.
35. Academic Information System, hereinafter abbreviated SIA, is a system designed to manage academic information.
36. Semester Grade Point Average, hereinafter abbreviated as IPS, is the academic performance score of students, calculated by multiplying the grade letters by the semester credit units (sks), then dividing by the total semester credit units (sks) taken during the ongoing semester.
37. Cumulative Grade Point Average, hereinafter abbreviated as IPK, is the academic performance score of students, calculated by multiplying the grade letters by the semester credit units (sks), then dividing by the total semester credit units (sks) accumulated throughout the study period.
38. Learning Achievement Index, hereinafter abbreviated as IPB, is the measurement of students' performance during their learning process at higher education institutions.
39. Study Program outside the Main Campus, hereinafter abbreviated as PSDKU, is a study program conducted in regencies/cities/administrative cities outside the territory of main campus.
40. Masters to doctoral education for excellent graduates, hereinafter abbreviated as PMDSU, is an integrated and continuous education program in a linear/relevant field of study, providing opportunities for students to voluntarily optimise their personal development by completing magister and doctoral program in relatively shorter period.
41. Course-based Magister Program is a magister program consisting of structured coursework and research that produces thesis or equivalent output as the final project and can be completed through a blended or face-to-face learning procedure.
42. Research-based Magister Program is a magister program consisting of research and scientific work that produces thesis or equivalent assignment as the final project.
43. Fast-Track or Accelerated Program is a study program that allows students to complete undergraduate and magister program within 5 (five) years.
44. International Class Program is a program that can be conducted entirely by Unhas and/or in collaboration with international partner institutions with at least equivalent qualification to Unhas and accredited in their respective countries.
45. Sit-in is a learning approach where students attend one or more courses with the approval of the course coordinator without going through academic registration and without requiring a final evaluation of the course.

46. Credit Transfer is the recognition of a certain quantity of semester credit units (sks) earned by students at another higher education institution through a collaborative mechanism recognised as legitimate by Unhas.
47. Twinning Program is an educational administration by Unhas and a partnering higher education institution with higher accreditation to jointly offer a study program and mutually recognise each other's graduates.
48. Joint Degree is a collaboration between Unhas and other higher education institutions with similar study program and degree where students can complete their studies at any of the joint institutions and be awarded one degree.
49. Double Degree is a collaboration between Unhas and other higher education institutions with different study programs at the same level, by: a) mutual recognition of students' completion of similar courses from each Institution; and (b) completing and passing additional courses required by each Institution, except for courses mentioned in letter a, to obtain two distinct degrees.
50. Recognition of Prior Learning, hereinafter abbreviated as RPL, is the recognition of students' learning achievements obtained from formal, non-formal, informal educations and/or work experience, which serves as a basis for continuing formal education and for equalizing specific qualifications.
51. Academic leave is the valid status granted by the Rector to the students who postpone their academic activities for 1 semester.
52. Dropout is the status of students who fail to meet academic or non-academic requirements pursuant to the applicable provisions.
53. Force majeure is a natural condition beyond human control, preventing students from continuing their academic activities.
54. Diploma is a document given to graduates to recognise their academic achievement and/or completion of an accredited study program offered by a higher education institution.
55. Academic Transcript is a document that lists the grades and achievement index for all courses programmed during the magister program.
56. Final Project is an academic work based on scientific research that can take the form of a thesis, prototype, project, design, or innovation conducted by students individually or in a group under the guidance of Supervisors.
57. Thesis is a scholarly work that contributes to advancing knowledge, technology, and the arts, aimed at synthesising paradigms, theories, and perspectives under the respective field of study.
58. Design is an academic work in the form of architectural design, construction design, machinery design, or innovative creation as a final project, given to students according to their level of competence.
59. Creation of works is an academic work that includes ideas or concepts for television and radio broadcasting, prepared in the form of suitable, engaging, and commercially valuable scripts for broadcasting, including images, audio, video, film, print media, or digital media.
60. Research is an activity conducted systematically according to scientific principles and methods to obtain information, data, and details related

to understanding and/or testing a branch of knowledge and technology.

61. Disability services are designed to assist students who require support due to their specific needs.
62. Memorandum of Understanding, hereinafter abbreviated as MoU, is a mutual agreement between Hasanuddin University and involved parties.
63. Memorandum of Agreement, hereinafter abbreviated as MoA, is a cooperation agreement that serves as the implementation of the Memorandum of Understanding.
64. Implementation Arrangement, hereinafter abbreviated as IA, is a document detailing the implementation plan of cooperative activities based on the previously agreed MoU/MoA.

CHAPTER II EDUCATION OBJECTIVES AND DIRECTION

Section One

Education Objectives

Article 2

Magister program aims to:

- a. develop students into intellectuals and/or educated scientists, prepared to enter and/or create job opportunities, and develop themselves into professionals.
- b. enable students to apply and advance knowledge and/or technology through reasoning and scientific research.

Section Two

Education direction

Article 3

Magister program is aimed at producing graduates with learning outcomes that correspond to Level 8 of the Indonesian National Qualification Framework (KKNI):

- a. able to develop knowledge, technology, and/or art in their field of study or professional practice through research, resulting in innovative and validated work;
- b. able to solve problems in knowledge, technology, and/or art in their field through interdisciplinary or multidisciplinary approaches; and
- c. able to manage beneficial research and development beneficial to society and academia, and achieve national and international recognition.

CHAPTER III EDUCATION ADMINISTRATION

Section One

Program Administration

Article 4

- (1) The program is administrated by faculties/schools in the form of study program, and must:
 - a. have an operating license;
 - b. meet quality standards according to the academic quality assurance system; and
 - c. have at least 5 permanent lecturers in accordance pursuant to the applicable regulations.
- (2) New study program must have an operating license pursuant to the applicable regulations.
- (3) The program administration can be implemented through:
 - a. course-based;
 - b. research-based;
 - c. fast-track or accelerated program;
 - d. Masters to Doctorate Education for Outstanding Graduate; and
 - e. recognition of prior learning.
- (4) The program can be offered in regular, collaborative, and international classes.
- (5) International classes and study program outside the main campus (PSDKU) can only be organized in study programs that offer regular magister programs with an excellent or international accreditation rating.
- (6) The opening, merging, closing, management transfer, and name change of study programs at Unhas must be conducted under applicable regulations.
- (7) In implementing teaching, faculties/schools must provide facilities and excellent services for students with disabilities and special needs.
- (8) The method of the program's administration, as referred to in paragraph (3), is determined by the Decree of Rector.

Section Two

Collaborative Classes

Article 5

- (1) Collaborative classes for magister programs are organised based on a Memorandum of Understanding (MoU) between Unhas and other institutions or agencies to meet the demand of human resources (HR) based on the specifications required by the relevant institutions or agencies.
- (2) The MoU, as referred to in paragraph (1), will be implemented in the form of a Memorandum of Agreement (MoA) and/or Implementation Arrangement (IA).
- (3) The curriculum of collaborative classes for magister programs is designed based on the MoU agreement without violating applicable regulations.

Section Three
International Classes

Article 6

- (1) International Classes are conducted using English as the language of instruction.
- (2) International Classes can be conducted entirely by Unhas and/or with partners based on the MoU.
- (3) Students will receive a single degree in International classes conducted entirely by Unhas.
- (4) International class organised with foreign partnering universities may be conducted in the form of:
 - a. joint degrees; and
 - b. double degrees.
- (5) International class learning model, as referred to in paragraph (3), may be conducted in the form of sit-in, credit transfer, and/or other formats as agreed with partners to gain learning experiences abroad.
- (6) International class, as referred to in paragraph (4) letters a and b, is performed by:
 - a. recognising the completion of similar courses by students from Unhas and partnering universities;
 - b. completing and passing courses, other than those specified in letter a, required by Unhas and partnering universities;
 - c. organized with partnering universities in related study programs;
 - d. students participating in joint degree or double degree programs must have a cumulative GPA (IPK) higher than 3.50 and a minimum TOEFL score of 500 or IELTS/TOEIC scores based on partnering university requirements;
 - e. total credits (sks) to be completed at Unhas must be at least 50 (fifty) percent of the total study load;
 - f. publication output in joint degree or double degree programs must involve supervisors from Unhas and the partnering university;
 - g. the study program offering joint degree or double degree at Unhas must possess international or excellent accreditation;
 - h. the domestic partnering study program must have accreditation at least equal to the study program at Hasanuddin University.
- (7) Study program may propose a twinning program with foreign partnering universities if there is at least 50 percent similarity in the total study load in the same study program;
- (8) Quality and qualification standardization of human resources, as referred to in paragraph (7), is carried out systematically and continuously with partnering universities through benchmarking, student exchanges, and faculty exchanges.

- (9) The MoU for twinning programs, joint degrees, double degrees, and/or credit transfers is made by Unhas, followed by the MoA or cooperation agreement by the faculty/school.
- (10) The selection and administration of international classes is regulated in the Decree of Rector.

Section Four

Study Program Outside the Main Campus (PSDKU)

Article 7

- (1) The opening of study program outside the main campus (PSDKU) classes involves adding study programs in the same field/discipline and technology as those existing at the main campus.
- (2) The opening, modification, and closing of study program outside the main campus (PSDKU) classes are conducted under applicable regulations and are further regulated by the Regulation of Rector.

Section Five

Accelerated Program (Fast-track) from Undergraduate to Magister Program

Article 8

- (1) Excellent students may pursue undergraduate and magister programs with a shorter study duration.
- (2) undergraduate program students with good academic performance may participate in a continuous linear magister program that allows them to complete both programs in a shorter study duration.
- (3) Undergraduate program students with good academic achievement, as referred to in paragraph (2), can participate in the fast-track program under the following conditions:
 - a. undergraduate program students may apply for the fast-track program at the end of the sixth semester, provided they have a cumulative GPA (IPK) of at least 3.50.
 - b. registration for the fast-track program is at the end of the sixth semester and requires the undergraduate program students to complete undergraduate program courses at least 124 semester credit units (sks).
 - c. magister program courses that can be programmed must be at least 9 semester credit units (sks);
 - d. courses passed in the magister program cannot be used to fulfil the minimum semester credit units (sks) requirements for the undergraduate program.
 - e. students participating in the fast-track program must meet the TOEFL and academic potential test (TPA) requirements determined by Unhas for magister program admission.

Section Six

Magister to Doctoral Education for Excellent Graduate (PMDSU)

Article 9

The administration of PMDSU is regulated separately by the Regulation of Rector.

Section Seven

Recognition of Prior Learning (RPL) Program

Article 10

- (1) The recognition of prior learning (RPL) program can only be organised by study program with excellent accreditation.
- (2) The opening, modification, and closing of the recognition of prior learning (RPL) program are conducted pursuant to applicable regulations and further regulated by the Regulation of Rector.

CHAPTER IV

STUDENTS ADMISSION

Section One General Policies

Article 11

- (1) Student registration and selection are carried out in an integrated manner by the University.
- (2) Student selection process is conducted through a selection system organised by the unit assigned by the Rector.
- (3) Student admission can be conducted up to two times within one academic year according to the academic calendar.

Section Two Capacity

Article 12

- (1) Before the announcement of students admission, the faculty/school prepares a plan for the students admission capacity, taking the quality, facilities, infrastructure, and available human resources into consideration.
- (2) The capacity for each study program is enacted in the Decree of Rector by considering the facilities, infrastructure, and human resource capacity.
- (3) The capacity of admitted students to each study program follows the regulations regulated in the Decree of Rector.

- (4) Use of facilities, infrastructure, and required resources is regulated by the Dean, considering shared utilization for the faculty/school and university.
- (5) The Rector shall enact the capacity for each study program by considering the intake plan proposed by the Dean.

Section Three

Students Admission to Course-based Programs

Article 13

Students admission to the course-based magister program requires the following requirements:

- a. from an accredited study program;
- b. a cumulative GPA (IPK) of at least 3.00 on a 4.0 scale or equivalent;
- c. an Unhas academic potential test (TPA) score of at least 450;
- d. an institutional TOEFL score of at least 450, or an IELTS score of at least 4.0, or passing an English language test conducted by the university or an institution recognised by Unhas;
- e. Prospective Students who do not meet the academic potential test (TPA) and TOEFL/IELTS scores, as referred to in letters c and d, are given time until the end of the second semester to fulfil these requirements; and
- f. Other specific requirements determined by each study program.

Section Four

Students Admission to Research-based Program

Article 14

Students admission to research-based magister program requires the following requirements:

- a. from an accredited study program;
- b. A cumulative GPA (IPK) of at least 3.00 on a 4.0 scale or equivalent;
- c. An Unhas academic potential test (TPA) score of at least 450;
- d. An Institutional TOEFL score of at least 450, or an IELTS score of at least 4.0, or passing an English language test conducted by the University or an institution recognised by Unhas;
- e. results of interview assessment by the study program on the research plan; and
- f. Other specific requirements determined by each study program.

Section Five

Admission of New Students through Affirmation Programs

Article 15

- (1) Students admission through the affirmation program is the admission process that employs a special selection and/or passing system.
- (2) Students admission, as referred to in paragraph (1), is conducted by upholding non-discriminatory principles.
- (3) Prospective students for affirmation programs may come from domestic and international backgrounds, including those with special needs.
- (4) Admission of new students, as referred to in paragraphs (1) and (2), is enacted by the Decree of Rector.

Section Six

Requirements for International Students

Article 16

- (1) The requirements for foreign international students enrolled in magister program at Unhas are as follows:
 - a. a curriculum vitae;
 - b. apostilled copies of diplomas and academic transcripts by the relevant authority;
 - c. has a copy of each:
 1. a certificate of participation in the Indonesian Language Proficiency Test (UKBI); or
 2. a certificate of Test of English as a Foreign Language (TOEFL) with a score of at least 500, or an equivalent IELTS/TOEIC score, or passing an English language test administered by the university or an institution recognised by Unhas.
 - d. A letter of financial guarantee for the duration of studies in Indonesia, including bank account details or sponsorship;
 - e. an internationally valid health insurance;
 - f. a valid passport for at least 1 (one) year;
 - g. A letter of statement declaring that the prospective students will comply with the applicable laws and regulations in Indonesia;
 - h. a recent passport photo; and
 - i. a health certificate from an authorised institution.
- (2) International students can participate in academic activities for a specified period after meeting the applicable permits in Indonesia.

Section Seven
Passing the Admission Selection

Article 17

- (1) Prospective students who pass the selection must complete administrative and academic registration for the current semester according to the schedule determined by the university.
- (2) Prospective students who do not register according to the schedule determined by the university will be considered as having withdrawn.
- (3) Prospective students who have passed the selection may defer registration as magister program students at Unhas for up to one semester by submitting a request to the rector through the faculty/school before the registration period ends.
- (4) Prospective students from disciplines outside the relevant study program may participate in the matriculation program and/or sit-in on undergraduate program courses, which is further regulated by the study program.

CHAPTER V
ADMINISTRATIVE AND ACADEMIC REGISTRATIONS

Article 18

- (1) Students must complete administrative and academic registrations to participate in academic activities for the ongoing semester.
- (2) Students shall have an active status if they complete administrative and academic registrations.
- (3) Students who do not complete administrative and academic registrations shall be considered inactive.
- (4) Students who remain inactive for 2 (two) consecutive semesters or 4 (four) non-consecutive semesters will be considered as having withdrawn.
- (5) Students who do not complete administrative registration for 2 (two) consecutive semesters will be considered as having withdrawn.

Section One
Administrative Registration

Article 19

- (1) Administrative registration is carried out at the start of the semester by completing single tuition fee (UKT) payments via mobile banking, automated teller machines (ATMs), or designated bank tellers.
- (2) The amount of single tuition fee (UKT), as referred to in paragraph (1), is enacted by the Decree of Rector.
- (3) Students must pay tuition fees before completing the online student plan sheet (KRS) for the upcoming semester.
- (4) Students who do not complete administrative registration for one

semester and intend to continue their studies in the following semester must pay any overdue and/or tuition fees for the semester not attended.

- (5) Students, as referred to in paragraph (4), must undergo a verification process at the Directorate of Education before paying the overdue tuition fees.
- (6) Suspended students are still required to pay single tuition fees (UKT) for the ongoing semester, which will be considered as a part of their study period.

Section Two

Academic Registration

Article 20

- (1) Academic registration is carried out by completing the study plan sheet (KRS) through the Unhas academic information system (SIA) according to the applicable curriculum.
- (2) The student plan sheet (KRS) will not be approved by the Academic Advisor (PA) if students:
 - a. register for courses with overlapping schedules with other courses; and
 - b. register for courses with incomplete prerequisites.
- (3) If the study plan sheet (KRS) is rejected, students must correct and resubmit it for approval.
- (4) Students' names will not be listed as course participants if the Academic Advisor (PA) has not approved the student plan sheet (KRS).
- (5) Students whose names are not listed as course participants are not allowed to attend classes, examinations, and other activities for that course, except for sit-in students.
- (6) Students with overdue single tuition fee (UKT) payments may only complete academic registration after settling the overdue from the previous semester.
- (7) Students who do not complete both administrative and academic registrations for two consecutive semesters will be considered as having withdrawn.

Section Three

Academic Calendar

Article 21

- (1) All academic activities refer to the Unhas academic calendar and are divided into 2 (two) semesters each year.
- (2) The commencement of a semester is determined during the active study period and ends before the commencement of the next semester.
- (3) Academic calendar, as referred to in paragraph (1), is enacted by the Decree of Rector.

Section Four

Leaving and Changing Courses

Article 22

- (1) Students may leave or change one or more courses that have been programmed based on the academic calendar.
- (2) Requests for leaving or changing courses, as referred to in paragraph (1), must be approved by the Academic Advisor (PA), the Head of Study Program (KPS), and the Dean of the Faculty/School.

Section Five

Withdrawal from All Courses

Article 23

- (1) Withdrawal from all courses may be permitted in cases of force majeure.
- (2) The withdrawal request, as referred to in paragraph (1), must be approved by the Academic Advisor (PA) and submitted in writing to the Vice Rector for Academic and Student Affairs through the Head of Study Program (KPS) and the Dean of Faculty/School no later than one month before the end of the ongoing semester, or according to the academic calendar.
- (3) If students withdraw from all courses in the current semester for reasons mentioned in paragraph (1), such semester will not be counted in the study period.
- (4) Withdrawal from all courses, as referred to in paragraph (1), can only be requested once during the study period.
- (5) Scholarship awardee must obtain approval from the sponsor to withdraw from all courses.
- (6) Students in the collaborative programs must obtain approval from their institution to withdraw from all courses.

Section Six

Academic Leave

Article 24

- (1) Academic leave for one semester may be granted to students no more than once during the study period.
- (2) Academic leave, as referred to in paragraph (1), cannot be granted if students have previously withdrawn from all courses, as mentioned in Article 23.
- (3) Academic leave is not allowed during the first and second semesters.

- (4) Students on academic leave are not required to pay the single tuition fees (UKT).
- (5) Students receiving scholarships are not permitted to take academic leave.
- (6) Students in collaborative programs cannot take academic leave unless otherwise regulated in the collaboration agreement.
- (7) During academic leave, students are not allowed to participate in academic activities.
- (8) Request for academic leave must earn approval from the Academic Advisor (PA) and submitted in writing to the Vice Rector for Academic and Student Affairs through the Head of Study Program (KPS) and the Dean of Faculty/School, according to the Academic Calendar.
- (9) Academic leave period is not counted as part of study period.

CHAPTER VI

STUDY LOAD AND STUDY PERIOD

Section One

Study Load

Article 25

- (1) The study load for all magister programs is at least 54 (fifty-four) and no more than 72 (seventy-two) semester credit units (sks).
- (2) The study load for fast-track programs is at least 144 (one hundred forty-four) semester credit unit (sks) for undergraduate programs and at least 54 (fifty-four) semester credit unit (sks) for magister programs.
- (3) The maximum number of semester credit units (sks) per semester that magister student can program is 18 (eighteen), except for non-classroom courses, which can be programmed up to 20 (twenty).

Section Two

Study Period

Article 26

- (1) The study period for all programs is 3 (three) to 4 (four) semesters and the maximum is 6 (six) semesters.
- (2) Students who cannot complete their studies by the end of the sixth semester will be considered dropped out.
- (3) The study period for the fast-track program is a maximum of 8 (eight) semesters for undergraduate programs and 3 (three) semesters for magister programs.

- (4) If the fast-track programs, students' study period exceeds 3 (three) semesters, as referred to in paragraph (3), the students will be classified as regular magister program students.

CHAPTER VII CURRICULUM

Article 27

- (1) The curriculum is designed to produce graduates with competence that meet the minimum learning outcomes, equivalent to Level 8 of the Indonesian National Qualification Framework (KKNI).
- (2) The Learning Outcomes of Magister Program are:
 - a. attitude;
 - b. knowledge;
 - c. general skills; and
 - d. specialized skills.
- (3) These skill components are obtained from courses and learning activities that follow scientific developments to support graduates' successful employability.
- (4) The curriculum load is at least 54 (fifty-four) to 72 (seventy-two) semester credit units (sks).
- (5) The curriculum for the magister program includes both course-based and research-based programs.
- (6) The curriculum for the fast-track programs refers to the course-based curriculum of the study program approved by the Rector.
- (7) The curriculum is developed by the study program and submitted to the dean for approval by the Faculty/School Senate.
- (8) The Dean submits the curriculum to the Rector for verification by the assigned work unit by the Rector before it receives approval from the Academic Senate, which is further enacted by the Decree of Rector.
- (9) The curriculum must implement research-based learning in all types of learning activities.
- (10) The curriculum is evaluated periodically every 2 (two) to 3 (three) years by the study program to align with the needs and developments in Science, Technology, Arts, and Culture.
- (11) The curriculum for the course-based program includes a study load from at least 54 (fifty four) semester credit units (sks) to 72 (seventy two) semester credit units (sks), consisting of:
 - a. study program compulsory courses worth from 10 (ten) to 16 (sixteen) semester credit units (sks);
 - b. elective supporting courses worth from 14 (fourteen) to 26 (twenty-six) semester credit units (sks);
 - c. thesis proposal seminar worth 2 (two) semester credit units (sks);
 - d. research and thesis result seminar worth 8 (eight) semester credit units (sks);

- e. publication of at least 1 (one) scientific paper with an under review status related to the final project in a reputable international journal or proceedings (Scopus/WoS) as the first author, accompanied by the Supervisors worth 12 (twelve) semester credit units (sks); and
 - f. final assignment and final examination worth 8 (eight) semester credit units (sks).
- (12) The curriculum for the research-based program includes a study load from at least 54 (fifty-four) semester credit units (sks) to 72 (seventy-two) semester credit units (sks), consisting of:
- a. course orientation and preparation of 2 (two) to 4 (four) semester credit units (sks) covering thesis proposal preparation, scientific paper writing, and presentation techniques;
 - b. periodic seminars on literature reviews from reputable scientific journals related to the final projects worth from 10 (ten) semester credit units (sks) to 26 (twenty six) semester credit units (sks);
 - c. final assignment proposal worths 2 (two) semester credit units (sks);
 - d. presentation of 1 (one) scientific paper related to the results of the final project in an international scientific conference and published in international proceedings (Scopus/WoS) as the first author, worth 12 (twelve) semester credit units (sks);
 - e. research and thesis result seminar worth 8 (eight) semester credit units (sks);
 - f. publication of at least 1 (one) scientific paper with an under review status related to the final project in a reputable international journal or proceedings (Scopus/WoS) as the first author, accompanied by the Supervisors, worth 12 (twelve) semester credit units (sks); and
 - g. final project and final examination worth 8 (eight) semester credit units (sks).
- (13) The study program may impose higher scientific paper publication requirements than the minimum requirements as referred to in paragraphs (11) and (12), as determined by the Dean.

CHAPTER VIII

COURSE

Section One

Course system

Article 28

- (1) Courses are conducted pursuant to the academic calendar.
- (2) The course can only be delivered if it is scheduled for the current semester and is attended by students who have programmed the course in their study plan sheet (KRS).
- (3) Students may only attend courses that have been programmed in their student plan sheet (KRS).

- (4) Students may attend courses not programmed in their study plan sheet (KRS) if approved by their Academic Advisor and with permission from the course coordinator.
- (5) Students as referred to in paragraph (4) will not be able to receive a grade.
- (6) Each course must be delivered by one or more Lecturers based on their expertise as proposed by the Head of Study Program (KPS) and appointed by the Decree of Dean.
- (7) Course coordinator must have relevant expertise and a doctoral degree or a professional certification equivalent to Level 9 of the Indonesian National Qualification Framework (KKNI).
- (8) Course coordinator must have relevant expertise and an academic rank of at least Assistant Professor.
- (9) Each course must have a semester learning plan (RPS) approved by the head of study program (KPS).
- (10) Course can only be delivered if attended by at least 5 (five) participants unless otherwise permitted by the Dean.
- (11) Courses must consist of at least 16 (sixteen) meetings per semester.
- (12) Courses may be monitored directly by relevant units by means of academic quality assurance systems.
- (13) Class monitoring is conducted by the head of the study Program (KPS) and the dean and reported through the Unhas academic information system (SIA).
- (14) The course delivery is evaluated by the quality assurance unit at the faculty level and/or by a unit assigned by the rector at the university level.
- (15) The grade is submitted online through the Unhas academic information system (SIA) pursuant to the schedule in the academic calendar.

Section Two

Course Procedure

Article 29

- (1) The learning process can be delivered using either face-to-face or blended learning methods.
- (2) Courses delivered using blended learning methods may use online methods for no more than 40 (forty) percent of the total meetings.
- (3) Courses must delivered using the student-centered learning (SCL) method.

Section Three Lecturers Duties

Article 30

- (1) Lecturer or teams of lecturers must deliver the semester learning plan (RPS) and classroom rules to the students at the beginning of the course.
- (2) Lecturers who do not meet the minimum number of 16 (sixteen) meetings per semester, as referred to in Article 28, paragraph (11), must compensate or substitute the absent meetings with equivalent activities.

Section Four Students Duties

Article 31

- (1) Students must dress and behave appropriately while on campus.
- (2) Students must actively attend at least 13 (thirteen) meetings of each course in their student plan sheet (KRS) for the ongoing semester.
- (3) Absences due to duties assigned by the rector/dean, illness, or other reasons must be accompanied by a valid excuse or permission letter.
- (4) Students who meet the requirements stated in paragraph (3) will be considered present.
- (5) Students who do not fulfill the provisions in paragraphs (3) and (4) will not be eligible to receive a grade.

Section Five Semester Credit Unit

Article 32

- (1) The learning process is conducted using a semester credit system (SKS).
- (2) The study load in the learning process, as referred to in paragraph (1), is expressed as semester credit units (sks).
- (3) Fulfilment of the study load, as referred to in paragraph (2), is carried out through lectures, responses, tutorials, seminars, practical work, internships, studio work, research, design, development, final projects, national defence training, student exchanges, entrepreneurship, community service, and/or other forms of learning.
- (4) One semester credit units (sks) is equivalent to 45 (forty five) hours per semester.
- (5) The forms of learning as referred to in paragraph (3) are carried out through guided learning activities, structured assignments, and/or independent study.

Section Six
Course-based Program

Article 33

The course-based program requires students to:

- a. attended structured courses that worth 24 (twenty four) to 42 (forty two) semester credit units (sks);
- b. complete a final project that worths 18 (eighteen) semester credit units (sks), consisting of proposal with 2 (two) credits, research and thesis results seminar with 8 (eight) credits, final project and final examination with 8 (eight) credits;
- c. have at least 1 (one) scientific paper with accepted status related to the final project in an international reputable journal (Scopus/equivalent) or international proceedings as the first author accompanied by the team of supervisor that worth 12 (twelve) semester credit units (sks);
- d. students and supervisors must ensure the quality of the targeted journal or proceedings and may be assisted by the publication management unit (PMU) of the faculty/school;
- e. The issuance of a journal or proceedings certificate for the thesis result seminar and final examination requirements must obtain approval from the publication management unit (PMU) at the Faculty/School level.

Section Seven
Research-based Program

Article 34

The research-based program requires students to:

- a. attend academic orientation that worths 2 (two) to 4 (four) semester credit units (sks), covering topics on thesis proposal preparation, scientific paper writing, and presentation techniques;
- b. participate in periodic seminars on literature reviews from reputable scientific journals related to final project results worth 10 (ten) to 26 (twenty-six) semester credit units (sks);
- c. present 1 (one) scientific paper related to final project in an international scientific conference and published in international proceedings (Scopus/equivalent) that worth 12 (twelve) semester credit units (sks);
- d. Conduct the Proposal writing, Research activities, and final project writing worth 18 (eighteen) semester credit units (sks), consisting of: proposal with (two) credits, research and thesis results Seminar with 8 (eight) credits, final project writing and final project examination with 8 (eight) credits;
- e. have at least 1 (one) scientific paper related to the final project in a reputable international journal (Scopus/WoS) as the first author,

supported by the Supervisors worth 12 (twelve) semester credit units (sks);

- f. students and supervisors must ensure the quality of the targeted journal or proceedings and may be assisted by the publication management unit (PMU) of the faculty/school;
- g. the issuance of a journal or proceedings certificate for seminar and final examination requirements must obtain approval from the publication management unit (PMU) at the faculty/school level.

Section Eight Credit Transfer

Article 35

- (1) Students may request credit transfer for acquired courses in the partnering programs.
- (2) Students participating in credit transfer programs, either domestic or abroad, will have their grades and semester credit units (sks) recognised through course conversions, which will be listed in their academic transcript.
- (3) If the grades and semester credit units (sks) from courses programmed in the credit transfer Program cannot be converted, as referred to in paragraph (2), these grades and semester credit units (sks) will be included in the diploma supplement.
- (4) Transferable courses may come from previously attended educational exchange programs recognised within Unhas or outside Unhas.
- (5) The courses must have content equivalent to the courses in the curriculum of the study program being pursued.
- (6) The maximum transferable study load is 50 (fifty) percent of the total study load required in the study program being pursued.
- (7) The number of semester credit units (sks) and grades for transferred courses will be evaluated by a team in the study program and enacted by the Decree of Dean.
- (8) Students participating in credit transfer programs must be of active academic status and continue to complete administrative and academic registrations.

CHAPTER IX FINAL PROJECT

Article 36

- (1) All magister program students must complete a final project or an equivalent work.
- (2) The final project referred to in paragraph (1) includes:
 - a. thesis
 - b. prototype;

- c. project;
 - d. design;
 - e. creation of works.
- (3) The final project, as referred to in paragraph (2), must be prepared as a report and defended to meet one of the study completion requirements.
 - (4) Tugas akhir disusun atas dasar hasil penelitian di bawah bimbingan tim pembimbing.
 - (5) The format for writing the final project is further regulated by the Decree of Rector.
 - (6) The semester credit units (sks) for the final project is determined by the curriculum of each study program.
 - (7) Students must sign a stamped letter of statement declaring that the final project is free from plagiarism or duplication.
 - (8) The Supervisors and the Head of Study Program (KPS) must sign the final project to be submitted to the Unhas repository system.

CHAPTER X

ACADEMIC ADVISOR, FINAL PROJECT SUPERVISOR, AND ASSESSORS

Section One

Academic Advisor

Article 37

- (1) Each Student must have an Academic Advisor appointed by the faculty/school upon the recommendation of the study program.
- (2) Academic Advisor is a permanent lecturer with expertise relevant to the study program, and is responsible for:
 - a. guiding Students in preparing their study plan and providing advice on course selection;
 - b. advising students on the number of semester credit units (sks) that can be taken;
 - c. Approving students' student plan sheet (KRS) on Unhas academic information system (SIA); and
 - d. Monitoring the study progress of the students.
- (3) If the academic advisor cannot perform their duties, the tasks will be carried out by the head of study program (KPS) and the study plan sheet (KRS) will be approved by the vice-dean.

Section Two
Final Project Supervisor

Article 38

- (1) The Supervisors monitor and evaluate students' preparation for the final project.
- (2) Requirements for final project supervisor:
 - a. The first Supervisor must be a permanent Lecturer at Unhas with academic rank of at least Assistant Professor and possess expertise relevant to the final project; and
 - b. The second Supervisor must be a Lecturer or an Expert with qualifications equivalent to Level 9 of the Indonesian National Qualification Framework (KKNI) and possess expertise relevant to the final project and is proposed by the first Supervisor.
- (3) Responsibilities of the Supervisors:
 - a. Regularly and continuously guiding Students in preparing Research Proposals, conducting Research, writing scientific papers, and writing the final project;
 - b. Evaluating the progress of the Students Research and final project and reporting it to the Head of Study Program (KPS);
 - c. Providing warnings to Students who are negligent in completing the final project; and
 - d. Assisting Students in publishing their Research results in reputable scientific journals.
- (4) The number of the Supervisors is a maximum of 2 (two).
- (5) The appointment of the Supervisors, as referred to in paragraph (2), considers the number of Students being supervised.
- (6) The total workload of the Supervisors is a maximum of 18 (eighteen) Students for all levels.
- (7) The Supervisors are assigned in the first semester, enacted by the Decree of Dean, evaluated periodically by the Head of Study Program (KPS) at the end of each semester, and reported to the Dean of Faculty/School.
- (8) If necessary, the Second Supervisor may come from institutions or organisations outside the Faculty or University.
- (9) If all Lecturers in the study program who meet the requirements have already supervised 18 (eighteen) Students, as referred to in paragraph (6), the Head of Study Program (KPS) has the authority to appoint additional Supervisors.
- (10) The supervision must be structured, occurring at least 4 (four) times in 1 (one) semester, and must be listed in a supervision logbook.

Section Three

Team of Final Project Assessors

Article 39

- (1) Assessors must hold a doctoral degree, academic rank of at least Assistant Professor or an expert with a relevant professional certificate and/or qualifications equivalent to Level 9 of the Indonesian National Qualification Framework (KKNI).
- (2) Team of assessors is proposed by the head of study Program (KPS) upon the recommendations from the supervisors and is enacted by the Decree of Dean.
- (3) The team of Assessors consists of at least 3 (three) members: the supervisor as the chair and 2 (two) additional assessors.
- (4) Team of assessors as referred to in paragraph (3) may, under certain conditions, include foreign assessor with a doctoral degree or equivalent to Level 9 of the Indonesian National Qualification Framework (KKNI), and possess relevant expertise.
- (5) If the assessors cannot fulfil their duties, the head of study program (KPS) may propose a replacement based on recommendations from the supervisors and with the dean's approval.

Section Four

Supervision Period

Article 40

- (1) The Supervision begins after the Promotional Team has been enacted by the Decree of Rector and listed periodically in the logbook and/or Unhas academic information system (SIA).
- (2) The appointment of team of Supervisors, as referred to in paragraph (1), is valid for 1 (one) semester and may be extended after evaluation by the Dean of the Faculty/School in coordination with the Head of Study Program (KPS) and/or the Head of Department.
- (3) The Dean may replace the Supervisor based on the evaluation results as referred to in paragraph (2).
- (4) In cases of conflict of interest between the student and the supervisor or the assessors, the matter will be resolved by the Head of Study Program (KPS) and/or the Faculty/School Authorities.

BAB XI
RESEARCH PROPOSAL SEMINAR, RESEARCH, RESEARCH RESULTS
SEMINAR, AND FINAL EXAMINATION

Article 41

- (1) The research proposal seminar, research results seminar, and final examination may be conducted in a hybrid format.
- (2) Students are required to be on the Unhas campus during the final examination.

Section One

Research Proposal Seminar

Article 42

- (1) The research proposal approved by the Supervisors must be presented at a research proposal seminar to receive feedback for refinement.
- (2) The research proposal seminar must be held no later than the second semester.
- (3) The Students who will present their research proposal seminar must:
 - a. Meet the required administrative obligations;
 - b. Submit the research proposal manuscript approved by the Supervisors; and
 - c. Attend at least 5 (five) research proposal seminars and/or research results seminars in their study program or another program proven by a seminar card.
- (4) The Evaluation Team, as referred to in Subsection 41, consist of 3 (three) to 4 (four) members.
- (5) The research proposal seminar can only be held if:
 - a. Attended by at least 2 (two) members of the Evaluation Team, consisting of the Supervisor and the Examiner;
 - b. attended by at least 5 (five) students currently enrolled in the magister and/or doctoral programs at Unhas; and
 - c. conducted in Unhas and is chaired by the supervisor.
- (6) Seminar proposal penelitian dilaksanakan paling lama 100 (seratus) menit.
- (7) Seminar assessment is based on the student's comprehension on the referred to in the Assessment Rubric.
- (8) Assessment is conducted by each member of the present assessors and the results are expressed in numerical scores.
- (9) Seminar grade is the average score from the team of examiners, converted into letter grades: A/A⁻/B⁺/B/E.
- (10) Grades A to B are passing grades, while grade E is a failing grade.

- (11) Students who fail the Seminar must repeat it no later than 1 (one) month after the first Seminar.
- (12) Students who do not retake or fail the repeat research proposal seminar, as referred to in paragraph (11), will be considered as dropout except for cases of force majeure.
- (13) The verdict on the research proposal seminar is determined by the evaluation team and documented in the minutes.

Section Two

Research

Article 43

- (1) Research, such as those for the final project, is conducted after passing the research proposal seminar and no later than 3 (three) months after passing the proposal seminar.
- (2) The final project is conducted independently under continuous supervision and guidance from the final project Supervisors.
- (3) The final project Supervisors verify the progress and results of the final project at least 3 (three) times.

Section Three

Research Result Seminar

Article 44

- (1) The Research Results Seminar is mandatory for course-based and research-based magister program students.
- (2) Approval for the research result seminar is granted by the dean of the faculty/school after meeting the following requirements:
 - a. an active student;
 - b. final project draft is approved by the supervisors;
 - c. Passed all courses listed in the study plan sheet (KRS) with a cumulative GPA (IPK) of at least 3.00, excluding the Seminar Results grade;
 - d. Attended at least 5 (five) Seminars in the magister and/or doctoral program, within or outside their study program;
 - e. Submit a scientific paper with submitted status in a reputable international journal (Scopus/WoS) or an international conference proceeding (Scopus/WoS) to the Faculty/School and approved by the Supervisors; and
 - f. Submit a Statement Letter of the scientific paper with submitted status to the publication management unit (PMU) of the Faculty/School.
- (3) The team of assessors for the research results seminar, as referred to in Subsection 41, consists of 3 (three) to 4 (four) members.

- (4) The team of assessors may be the same as those for the proposal seminar.
- (5) The research results seminar can only be conducted if:
 - a. attended by at least 2 (two) members of the team of Assessors, including the Supervisors and Examiners;
 - b. attended by at least 5 (five) students currently enrolled in the magister and/or doctoral programs at Unhas; and
 - c. conducted in Unhas and is chaired by the supervisor.
- (6) Seminar hasil dilaksanakan paling lama 120 (seratus dua puluh) menit.
- (7) Seminar assessment is based on the student's comprehension on the referred to in the Assessment Rubric.
- (8) Assessment is conducted by each member of the present assessors and the results are expressed in numerical scores.
- (9) Seminar grade is the average score from the team of examiners, converted into letter grades: A/A⁻/B⁺/B/E.
- (10) Grades A to B are passing grades, while grade E is a failing grade.
- (11) Students who fail the Seminar must repeat it within 2 (two) months.
- (12) Students who do not retake or fail the repeat reserach result seminar, as referred to in paragraph (11), will be considered as dropout except for cases of force majeure.
- (13) The verdict on the research result seminar is determined by the evaluation team and documented in the minutes.

Section Four

Final Examination

Article 45

- (1) Final examination assesses the students' capacity to master the primary tasks of the final examination, which has been previously evaluated and deemed satisfactory by the Supervisors.
- (2) Final examination must be conducted no later than the end of the sixth semester and held in a closed forum attended by the team of Examiners.
- (3) The requirements to take the final examination are as follows:
 - a. an active student;
 - b. have passed the Research Results Seminar;;
 - c. a cumulative GPA (IPK) of at least 3.00;
 - d. Met the Administrative obligations determined by the Study Program and the Faculty/School;
 - e. Submit a Statement Letter of the scientific paper with under review status in a reputable international journal or proceedings (Scopus/WoS) to the publication management unit (PMU) of the faculty/school;

- f. Submit a statement letter on the scientific paper's under review status from the publication management unit (PMU) of the faculty/school;
 - g. The final project draft is approved by the Supervisors;
 - h. received an approval letter from the head of study program (KPS) and dean of the faculty/school; and
 - i. Have obtained the final examination permission from the Directorate of Education.
- (4) Team of assessors, as referred to in Article 41, consist of 3 (three) to 4 (four) members.
 - (5) The assessors from the faculty, as referred to in paragraph (4), are the same as those for the research result seminar.
 - (6) The final examination is held in private and conducted orally.
 - (7) The final examination can only be held if:
 - a. attended by at least 2 (two) members of the team of Assessors, including the Supervisors and Examiners; and
 - b. conducted in Unhas and is chaired by the supervisor.
 - (8) The final examination lasts no longer than 120 (one hundred twenty) minutes.
 - (9) The seminar assessment is based on the student's comprehension on the presented materials as referred to in the assessment rubric.
 - (10) The assessment is conducted by each member of the present team of assessors, and results are expressed in numerical scores.
 - (11) Final exam grade is the average score from the team of examiners, converted into letter grades: A/A-/B+/B/E.
 - (12) Grades A to B are passing grades, while grade E is a failing grade.
 - (13) Students who fail the final examination must repeat the final examination no later than 2 (two) months.
 - (14) Students who do not retake or fail the repeat final examination, as referred to in paragraph (13), will be considered as having dropped out except for cases of force majeure.
 - (15) The verdict on the final examination is determined by the team of Examiners and listed in the minutes.

CHAPTER XII

STUDENTS STATUS

Article 46

- (1) The status of the magister program students consisted of active and inactive.
- (2) The active status as referred to in paragraph (1) is given to to the student who:
 - a. completed the administrative and academic registrations; and

- b. is currently participating in the twinning program, joint degrees, double degrees, and/or credit transfer program.
- (3) The inactive status as referred to in paragraph (1) is given to the student who:
 - a. failed to complete administrative or academic registration;
 - b. is currently taking academic leave;
 - c. is serving a suspension;
 - d. terminated from Unhas;
 - e. resigned from Unhas;
 - f. is transferred to another higher education institution; and
 - g. deceased.
- (4) The period of inactivity, as referred to in paragraph (3) letters a and c, is counted as part of the Study Period.

CHAPTER XIII

ASSESSMENT AND EVALUATION OF LEARNING OUTCOMES

Section One

Assessment of Learning Outcome

Article 47

- (1) The learning outcomes of courses conducted through face-to-face learning in the magister programs is evaluated following these requirements:
 - a. the course participants must be active students;
 - b. the Lecturers must have conducted at least 85% (eighty-five percent) of the planned face-to-face meetings as outlined in the semester learning plan (RPS); and
 - c. students must have attended at least 80% (eighty percent) of the learning activities.
- (2) The evaluation of students' learning outcomes is conducted based on the semester learning plan (RPS).

- (3) The scores are expressed as letter with the following numerical conversions:

Numerical Range	Letter Grades	Converted Grades
85 – 100	A	4,00
80 - < 85	A-	3,75
75 - < 80	B+	3,50
70 - < 75	B	3,00
65 - < 70	B-	2,75
55 - < 65	C	2,00
00 - < 55	E	0,00

- (4) Grades A to C are passing grades, while grade E is a failing grade.
- (5) Students who receive an E are required to reprogram the Course and the Examination.
- (6) Students who receive C grade may improve their grade if their cumulative GPA (IPK) is less than 3.00 (three point zero).
- (7) The Evaluation of the reprogrammed course, as referred to in paragraphs (5) and (6), must adhere to the requirements as referred to in paragraph (1).
- (8) In addition to grades A to E, grade K (Incomplete) is also used.
- (9) K (Incomplete) is given to students who withdraw from a course legally and in writing, with the approval of the Academic Advisor and acknowledged by the Head of Study Program (KPS) and the Dean.
- (10) T (Pending) is given by the Supervisors at the end of the ongoing semester for the programmed final project on study plan sheet, is still in progress, and is not graded after grade entry deadline.
- (11) T (Pending) is not included in the semester GPA (IPS) calculation.
- (12) Courses where students received a T (Pending) until the end of the semester must be reprogrammed for the next semester in the study plan sheet (KRS).
- (13) Scientific papers with under review status in international reputable journals or proceedings receive an A.

Section Two

Submission of Learning Outcome Grades

Article 48

- (1) The final grades must be submitted online by the course coordinator for each course to the academic information system (SIA) Unhas pursuant to the schedule of the academic calendar.
- (2) If the grades, as referred to in paragraph (1), are not submitted accordingly, the Unhas academic information system (SIA) will assign A to all Students of the Course.

- (3) Lecturers or teaching teams who fail to submit grades according to the schedule in the Academic Calendar will be subject to sanctions as per applicable regulations.

Section Three

Mechanism for Submitting Grade Appeals

Article 49

- (1) Students may submit an appeal regarding their grades in the current semester.
- (2) The mechanism for submitting grade appeals, as referred to in paragraph (1), refers to the Decree of Rector.

Section Four

Achievement Levels

Article 50

- (1) Student academic achievement is expressed as a achievement index (IP).
- (2) The semester GPA (IPS) is calculated from the conversion of grades and the semester credit units (sks) of each course listed in the study plan sheet (KRS) using the following formula:

$$IPS = \frac{\sum (N_i \times K_i)}{\sum K_i}$$

where

K_i = the semester credit units (sks) of the course in a semester

N_i = the grade value after being converted to the course

- (3) The cumulative GPA (IPK) is calculated from all the courses completed by the students using the formula referred in paragraph (2).
- (4) The semester GPA (IPS) and cumulative GPA (IPK), as referred to in paragraphs (2) and (3), are recorded on the study result sheet (KHS).
- (5) The academic performance index (IPB) of a graduate is calculated using the following formula:

$$IPB = \frac{W}{M} \times IPK$$

where:

IPB = Academic Performance Index

W = Normal study completion time according to the curriculum of the study program in months;

M = the time used to complete the study (in months, rounded up)

IPK = Calculated cumulative GPA based on paragraph (3).

- (6) Excellent graduate of the magister program at the study program/faculty/school/Unhas level is the graduate with the highest IPB during that graduation period.

Section Five

Evaluation of Learning Outcomes

Article 51

- (1) The evaluation of students learning outcomes is conducted at the end of the second and sixth semesters for the course-based program and the first, third, and sixth semesters for the research-based program.
- (2) The evaluation result on students' learning outcomes, as referred to in paragraph (1), serve as the basis for early warnings regarding dropout decisions in the following semester.
- (3) The evaluation of learning outcomes for students in the course-Based program:
 - a. Stage I is conducted at the end of the second semester, with the condition that students must achieve a cumulative GPA (IPK) of at least 3.00 from at least 24 semester credit units (sks) completed;
 - b. Stage II is conducted at the end of the program and no later than the sixth semester on the condition that the student must complete and pass all the required semester credit units (sks) with a cumulative GPA (IPK) of at least 3.00.
- (4) The evaluation of learning outcomes for students in the research-based program:
 - a. Stage I is conducted at the end of the second semester on the condition that the student must pass the research proposal seminar;
 - b. Stage II is conducted at the end of the third semester on the condition that Students must present 1 (one) scientific paper related to the final project in a reputable international scientific forum as the first author; and
 - c. Stage III is conducted at the end of the program and no later than the sixth semester, with the condition that students must pass all the courses and complete the final examination with a cumulative GPA (IPK) of at least 3.00 (three point zero).
- (5) The evaluation of student learning outcomes of Students in the fast-track program is conducted at the end of the first semester.
- (6) The results of the evaluation of Students learning outcomes, as referred to in paragraph (4) letters a and b, serve as the basis for early warnings regarding dropout decisions in the following semester.

- (7) Students in the fast-track program are declared dropout in the magister program if by the end of the third semester:
 - a. they failed to complete the study load determined by the curriculum;
or
 - b. they have a cumulative GPA (IPK) of less than 3.00 (three point zero).

CHAPTER XIV GRADUATION REQUIREMENTS AND HONOURS

Section One Graduation Requirements

Article 52

- (1) Pass all semester credit units (sks) outlined in the study program curriculum with the final examination grade of at least B, no more than 2 (two) C grade, and a cumulative GPA (IPK) of at least 3.00 after the final examination.
- (2) Submit proof of scientific paper status as specified by the study program curriculum.
- (3) Have completed all administrative requirements specified by the study program, faculty/school, and Unhas.
- (4) Have been officially graduated and have an alumni number.
- (5) The graduation date is based on the graduation date stated in the final examination minutes.
- (6) The graduation ceremony is organised by each Faculty/School.

Section Two Graduation Honours

Article 53

- (1) Graduation honours consist of 3 (three) levels: Satisfactory, Very Satisfactory, and Honors or Cum Laude, as stated on the academic transcript.
- (2) Graduation honours as referred to in paragraph (1) are based on the following cumulative GPA (IPK):
 - a. IPK 3.00 - 3.50: Satisfactory;
 - b. IPK 3.51 - 3.85: Very Satisfactory; and
 - c. IPK 3.86 - 4.00: With Honors or Cum Laude.
- (3) The honors distinction, as referred to in paragraph (2) c, is awarded if the Students:
 - a. have never repeated a course;
 - b. have obtained an A in the final examination;

- c. The study period does not exceed 4 (four) semesters;
 - d. For the course-based program, have at least 1 (one) scientific paper with accepted status in reputable international journals or with published status in reputable international proceedings;
 - e. For the research-based program, have at least 2 (two) scientific papers with accepted status in reputable international journals.
- (4) If the conditions as referred to in paragraph (3) are not met, the graduation honour of very satisfactory shall be granted to the respective student.

CHAPTER XV

DROPOUT

Article 54

- (1) Students are declared as a dropout, except as referred to in Article 26 paragraph (2), Article 42 paragraph (12), Article 44 paragraph (12), and Article 45 paragraph (14), if:
- a. failed to meet the evaluation of learning outcomes requirements as referred to in Article 51 paragraphs (3), (4) letter c, and (7);
 - b. declared unfit to continue their studies based on the results of physical and mental health screening conducted by a unit appointed by the Rector; and
 - c. Terminated for committing a criminal offence and/or violating regulations of the government and/or Unhas.
- (2) Dropout students, as referred to in paragraph (1) letters a and b, may:
- a. Submit a resignation letter, acknowledged by the Academic Advisor/Head of The Study Program (KPS), addressed to the Dean;
 - b. The Dean will submit a request to the Rector for the issuance of Decree of Rector concerning the resignation;
 - c. The rector upon the dean's recommendation, issues a decree regarding the resignation; and
 - d. If, within a maximum of 2 (two) months after being declared unfit to continue studies, the students do not submit a resignation request, the Rector will issue a decree on the termination of the study contract.
- (3) Dropout students, as referred to in paragraph (1) letter c, must receive a decision from the Rector regarding the termination of their study within 1 (one) month after the legal team's decision or a court ruling with permanent legal force, with a copy sent to the relevant Faculty/School Dean.

CHAPTER XVI
DIPLOMA, ACADEMIC TRANSCRIPT, DEGREE, AND GRADUATION
CEREMONY

Section One

Diploma

Article 55

- (1) Students who have completed their program will be awarded a diploma.
- (2) The diploma signing refers to the Regulation of Rector.
- (3) The diploma is signed electronically by the dean of the faculty/school and the rector.
- (4) Copies of the diploma are legalized by the dean of the faculty/school.

Section Two

Academic Transcript

Article 56

- (1) Students who have completed their program will be awarded an academic transcript.
- (2) The academic transcript lists the grades of the programmed courses, the cumulative GPA (IPK) earned during the magister program, the title of the final project, and may include the area of expertise/specialisation.
- (3) The academic transcript is signed electronically by the dean of the faculty/school and the rector.
- (4) Copies of the academic transcript are legalized by the Dean of the Faculty/School.

Section Three

Degree

Article 57

- (1) Students who have completed their magister program are entitled to hold a degree corresponding to their field of study as stated in the diploma.
- (2) The degree is awarded based on the applicable laws and regulations.

Section Four Graduation Ceremony

Article 58

- (1) Graduates are students who have completed their education and must be registered online by the faculty/school to participate in the current graduation period.
- (2) Graduates are not allowed to postpone their participation in the graduation ceremony for more than one period after their graduation date.
- (3) The graduation ceremony is conducted pursuant to the academic calendar.
- (4) Graduates eligible for the graduation ceremony are enacted by the Decree of Rector.
- (5) Graduates participating in the graduation ceremony will receive their diploma and academic transcript pursuant to the applicable regulations.
- (6) The issuance of Diplomas and academic transcripts for Graduates, as mentioned in paragraph (5), will be postponed if the program's accreditation has expired.

CHAPTER XVII ACADEMIC SANCTIONS

Article 59

- (1) Academic sanctions may be imposed on students and lecturers who violate the provisions of this Regulation of Rector.
- (2) types of student violations may include:
 - a. late registration;
 - b. failing to meet the attendance requirements;
 - c. failing to conduct proposal seminar on at least the second semester;
 - d. involved in fraud and/or forgery in academic activities; or
 - e. committing plagiarism.
- (3) Types of lecturer violations may include:
 - a. failing to meet the teaching attendance requirements;
 - b. submitting grades late; and
 - c. committing plagiarism.
- (4) Academic sanctions that may be imposed on students who commit violations as referred to in paragraph (2) include:
 - a. verbal reprimand;
 - b. written warning;
 - c. ineligibility to receive grades;

- d. a maximum grade of A- for the proposal seminar;
 - e. cancellation of the obtained final grades in the relevant course;
 - f. temporary suspension from attending classes;
 - g. denial of academic services for a certain period;
 - h. being declared as having resigned from Unhas; and
 - i. revocation of their diploma.
- (5) Academic sanctions that may be imposed on lecturers who commit violations, as referred to in paragraph (3), include:
- a. verbal reprimand;
 - b. written warning;
 - c. automatic assignment of an A grade by the system;
 - d. reassignment of teaching duties to another lecturer; and
 - e. suspension of academic promotion proposals;
- (6) The authority to impose academic sanctions on students and lecturers is granted to the head of the study program (KPS), head of department, dean of the faculty/school, and the rector, depending on the type of violation.

CHAPTER XVIII

TRANSITIONAL PROVISIONS

Article 60

- (1) The provisions in this Regulation apply to all magister program students at Unhas.
- (2) Upon the enactment of this Regulation, provisions on the study period as referred to in Article 7 of the Regulation of Rector No. 2784/UN4.1/2018 concerning the Administration of the Magister Programs at Hasanuddin University shall remain valid for currently admitted magister students of 2022/2023 academic year and beforehand.

CHAPTER XIX

CONCLUDING PROVISION

Article 61

- (1) Any regulations and/or Decree of Rector of Unhas concerning the administration of the magister program shall remain in effect unless contrary to this regulation.
- (2) All matters that are not sufficiently regulated in this provision shall be regulated by the Regulation of Rector.
- (3) This Regulation of Rector is effective from the date of its enactment.

- (4) To ensure public awareness, the Regulation of Rector will be published in the Hasanuddin University Bulletin.

Enacted in Makassar

On October 18th 2023

RECTOR,

JAMALUDDIN JOMPA