



REGULATION OF RECTOR OF HASANUDDIN UNIVERSITY
NUMBER 31/UN4.1/2023
CONCERNING
ADMINISTRATON OF DOCTORAL PROGRAM
HASANUDDIN UNIVERSITY

BY THE BLESSINGS OF THE ALMIGHTY GOD

RECTOR OF HASANUDDIN UNIVERSITY,

- Considering :
- a. that based on Article 2 paragraph (4) of the Government Regulation of the Republic of Indonesia No. 53 of 2015 concerning the Statute of Hasanuddin University, the administration of the doctoral programs aims to produce intellectuals with noble characters;
 - b. that the Rector Regulation of Hasanuddin University No. 2785/UN4.1/KEP/2018 dated July 16th, 2018, concerning the administration of the doctoral program contravenes the organizational development and governance of Hasanuddin University and consequently, amendments to the Regulation are deemed necessary;
 - c. that based on the consideration as referred to in letter a and b, it is necessary to establish amendments to the Regulation of Rector on the Administration of the doctoral programs at Hasanuddin University.

- Bearing in mind:
1. Act No. 23 of 2003 concerning National Education System (State Gazette of the Republic of Indonesia of 2003 No. 78 supplement to the State Gazette No. 4301);
 2. Act No. 12 of 2012 concerning Higher Education (the State Gazette of the Republic of Indonesia of 2012 No. 156 supplement to the State Gazette of the Republic of Indonesia No. 5336);
 3. The Government Regulations No. 82 of 2014, dated October 17th, 2014, concerning the Reformation of Hasanuddin University as a State Higher Education Institution of Incorporated Legal Entity (Supplement to State Gazette of 2014 No. 303);

4. Government Regulation No. 53 of 2015 concerning the Statute of Hasanuddin University (Supplement to the State Gazette of 2015 No. 5722);
5. Government Regulation No. 57 of 2021 concerning the National Education Standard (the State Gazette of the Republic of Indonesia of 2021 No. 6676);
6. Government Regulation No. 4 of 2022 on Amendments to the Government Regulation No. 57 of 2021 concerning the National Education Standard (the State Gazette of the Republic of Indonesia of 2022 No. 6762);
7. Presidential Regulation No. 8 of 2012 concerning the Indonesian Qualification Framework (State Gazette of the Republic of Indonesia of 2012 No. 24);
8. Regulation of the Minister of Education and Culture of the Republic of Indonesia No. 73 of 2013 concerning the Implementation of the Indonesian Qualification Framework of Higher Education;
9. Regulation of the Minister of Education and Culture of the Republic of Indonesia No. 14 of 2014 concerning Higher Education Cooperation;
10. Regulation of the Minister of Research, Technology, and Higher Education of the Republic of Indonesia No. 22 of 2015 concerning Single Tuition Fees and Single Tuition at State Universities under the Ministry of Research, Technology, and Higher Education;
11. Regulation of the Minister of Research, Technology, and Higher Education No. 1 of 2017 concerning the Opening, Modification, and Closing of Study Programs outside of the Main Campus of Higher Education Institutions;
12. The Regulation of the Minister of Education and Culture No. 4 of 2020 concerning the Amendments to the Regulation of the Minister of Education and Culture No. 88 of 2014 concerning the Transformation of State Universities into Legal Entity State Universities
13. Regulation of the Minister of Education and Culture No. 7 of 2020 concerning the Establishment, Transformation, and Dissolution of State Universities and the Establishment, Amendment, and Revocation of Licenses for Private Universities;

14. The Regulation of the Minister of Education, Culture, Research, and Technology No. 6 of 2022 concerning Diplomas, Competence Certificates, Professional Certificates, Degrees and Equivalence of Diplomas from Foreign Higher Education Institutions;
15. Regulation of the Minister of Education, Culture, Research, and Technology No. 53 of 2023 concerning Quality Assurance in Higher Education;
16. Regulation of Board of Trustees of Hasanuddin University No. 51864/UN4.0.1/OT.10/2016 concerning Procedures for the Formation of Internal Regulations at Hasanuddin University;
17. Regulation of Academic Senate of Hasanuddin University No. 46929/UN.4/IT.03/2016 concerning Curriculum Development for Hasanuddin University Study Programs;
18. Regulation of Academic Senate of Hasanuddin University No. 16481/UN4.2/OT.10/2017 concerning Academic Cooperation Policy at Hasanuddin University;
19. Regulation of Academic Senate of Hasanuddin University No. 4867/UN4.2/IT.03/2017 concerning Internal Quality Assurance Policy at Hasanuddin University;
20. Regulation of Academic Senate of Hasanuddin University No. 00004/UN4.2/2023 concerning Student Code of Ethics at Hasanuddin University;
21. Regulation of Academic Senate of Hasanuddin University No. 00005/UN4.2/2023 concerning the Opening, Merging, Closing, Transfer of Management, and Renaming of Study Programs at Hasanuddin University;
22. Regulation of Rector of Hasanuddin University No. 16/UN4.1/2022 concerning the Organization and Governance of Faculties and Schools
23. Regulation of Rector of Hasanuddin University No. 17/UN4.1/2023 concerning Procedures for Imposing Sanctions for Ethical Violations at Hasanuddin University;
24. The Decree of Board of Trustees of Hasanuddin University No. 5/UN4.0/KEP/2022 dated April 21st, 2022, concerning the Dismissal of the Rector of Hasanuddin University for the 2018-2022 Period and the Appointment of the Rector of Hasanuddin University for 2022-2026 Period;
25. The Rector Decree of Hasanuddin University No. 4843/H4/O/2010 concerning the Development Plan of Hasanuddin University in 2030

Observing : The Letter from the Chair of the Academic Senate of Hasanuddin University No. 0447/UN4.2/DI/2023 dated October 4th, 2023, concerning the Submission of Consideration Results on the Implementation of Undergraduate, Magister, and Doctoral Programs.

HEREBY DECREES

To Enact : REGULATION OF RECTOR OF HASANUDDIN UNIVERSITY CONCERNING THE ADMINISTRATION OF THE DOCTORAL PROGRAM AT HASANUDDIN UNIVERSITY.

CHAPTER I GENERAL PROVISIONS

Article 1

In this regulation, the following definition shall apply:

1. Hasanuddin University, hereinafter referred to as Unhas, is a State Higher Education Institution of Incorporated Legal Entity.
2. Rector is an organ of the Unhas who is in charge of the administration and management of Unhas.
3. Postgraduate program is a higher level of educational program than undergraduate program, consisting of magister and doctoral programs.
4. Magister program is a program managed by study program of Unhas and its incorporation complies with the applicable laws and regulations.
5. Faculty is a collection of supporting resources that organises and manages academic, professional, and/or vocational education within a specific cluster of disciplines and technologies.
6. School is an administrative academic unit equivalent to the faculty and responsible for organising and/or coordinating multidisciplinary postgraduate programs.
7. Dean is the head of a faculty or school at Unhas who is authorised and responsible for the educational administration within the respective faculty or school.
8. Faculty senate is a unit that performs academic advisory and supervisory functions at the faculty.
9. School senate is a unit that performs advisory and academic oversight functions at the School.
10. Head of Study Program, hereinafter abbreviated as KPS, is the head of a monodisciplinary and/or oligodisciplinary magister study program at the faculty and a multidisciplinary program at postgraduate school.

11. Study program is a unit of educational and learning activities with a specific curriculum and teaching methods in academic, professional, and/or vocational education.
12. Monodisciplinary study program is a study program that focuses on a single discipline.
13. An oligodisciplinary study program encompasses several disciplines within a single faculty.
14. Multidisciplinary study program is a study program that encompasses several disciplines across faculties.
15. Study specialization is a specific area of knowledge explored comprehensively within a broader field of study in a study program.
16. New students are recently registered student in the magister program at Unhas enacted by the Decree of Rector.
17. Active students are students who have completed both administrative and academic registration.
18. Promovendus is a student preparing a final assignment and defending it to obtain a doctoral degree at a higher education institution.
19. Promotor is a permanent lecturer at Unhas who holds a national lecturer registration number (NIDN) or a special number (NIDK) and possesses relevant expertise, with academic rank of Professor or Associate Professor, and holds a doctoral degree.
20. Co-Promotor is a permanent lecturer at Unhas who holds a national lecturer registration number (NIDN) or a special number (NIDK) and possesses relevant expertise, with the academic rank of Associate Professor or Assistant Professor and holds a doctoral degree, or an external lecturer from another institution, or a professional from another organisation with expertise in the relevant field.
21. Internal assessors are assessors from Unhas who hold a doctoral degree and have an academic rank of at least Assistant Professor or professionals with relevant certification and/or qualifications equivalent to Level 9 of the Indonesian National Qualification Framework (KKNI).
22. External assessors are assessors from outside Unhas who are lecturers with at least a doctoral degree or researchers or practitioners with expertise in students' final assignments.
23. Academic advisor, hereinafter abbreviated as PA, is a lecturer assigned to provide both academic and non-academic advice, guidance, and assistance throughout the magister program.
24. Academic calendar is the annual schedule of academic activities at Hasanuddin University enacted by the Decree of Rector.
25. Single tuition tariff, hereinafter abbreviated as BKT, refers to the total operational costs for a student per semester in a study program at a public university.
26. Student tuition fee, hereinafter abbreviated as UKT, is a portion of the single tuition tariff (BKT) imposed upon the student based on the economic capability.
27. Competence is the ability to think, behave, and act consistently as an manifestation of the student's knowledge, attitudes, and skills.

28. Curriculum is a planned sequence of the objectives, content, materials of instruction, and the applied methods as guidelines for organising learning activities to achieve higher education goals.
29. Semester is a unit of effective learning period of at least 16 (sixteen) weeks.
30. Semester Credit System, hereinafter abbreviated as credits (sks), is an educational system employing semester credit units (SKS) to represent students' learning load, lecturers' workload, learning experiences, and the operational load of the academic program.
31. Semester credit unit, hereinafter abbreviated as sks, is a quantity of the allocated time for learning activities assigned to students per week and per semester in a learning process through various forms of instruction or the extent of recognition for students' success in participating in curricular activities within a study program.
32. Semester Learning Plan, hereinafter abbreviated as RPS, is a learning plan developed for teaching activities over one semester to achieve the learning outcomes required for a specific course.
33. Course is a unit consisting of all lessons with assigned credits and listed in the curriculum of a study program.
34. Study program compulsory courses are the defining courses of a study program.
35. Elective supporting courses are courses other than the defining courses chosen by students from and/or outside their study program.
36. Study Plan Sheet, hereinafter abbreviated as (KRS), is a list of courses programmed in the ongoing semester.
37. Study Result Sheet, hereinafter abbreviated as KHS, is a list of students' academic grades for each semester.
38. Administrative Registration is the payment of the single tuition fee (UKT) under the applicable regulations at Unhas.
39. Academic Registration is the process of filling out and approving students' study plan sheet (KRS) through Unhas academic information system.
40. Academic Information System, hereinafter abbreviated SIA, is a system designed to manage academic information.
41. Semester Grade Point Average, hereinafter abbreviated as IPS, is the academic performance score of students, calculated by multiplying the grade letters by the semester credit units (sks), then dividing by the total semester credit units (sks) taken during the ongoing semester.
42. Cumulative Grade Point Average, hereinafter abbreviated as IPK, is the academic performance score of students, calculated by multiplying the grade letters by the semester credit units (sks), then dividing by the total semester credit units (sks) accumulated throughout the study period.
43. Learning Achievement Index, hereinafter abbreviated as IPB, is the measurement of students' performance during their learning process at higher education institutions.
44. Study Program outside the Main Campus, hereinafter abbreviated as PSDKU, is a study program conducted in regencies/cities/administrative cities outside the territory of main campus.

45. Magister to doctoral education for excellent graduates, hereinafter abbreviated as PMDSU, is an integrated and continuous education program in a linear/relevant field of study, providing opportunities for students to voluntarily optimise their personal development by completing magister and doctoral program in relatively shorter period.
46. Course-based doctoral program is a doctoral program consisting of structured coursework and research that produces dissertation or equivalent output, which can be completed through a blended or face-to-face learning format.
47. Research-based doctoral program is a doctoral program consisting of research and scientific work culminating in a final assignment as a dissertation or equivalent assignment.
48. Fast-Track or Accelerated Program is a study program that allows students to complete undergraduate and magister program within 5 (five) years.
49. International Class Program is a program that can be conducted entirely by Unhas and/or in collaboration with international partner institutions with at least equivalent qualification to Unhas and accredited in their respective countries.
50. Sit-in is a learning approach where students attend one or more courses with the approval of the course coordinator without going through academic registration and without requiring a final evaluation of the course.
51. Credit Transfer is the recognition of a certain quantity of semester credit units (sks) earned by students at another higher education institution through a collaborative mechanism recognised as legitimate by Unhas.
52. Twinning Program is an educational administration by Unhas and a partnering higher education institution with higher accreditation to jointly offer a study program and mutually recognise each other's graduates.
53. Joint Degree is a collaboration between Unhas and other higher education institutions with similar study program and degree where students can complete their studies at any of the joint institutions and be awarded one degree.
54. Double Degree is a collaboration between Unhas and other higher education institutions with different study programs at the same level, by: a) mutual recognition of students' completion of similar courses from each Institution; and (b) completing and passing additional courses required by each Institution, except for courses mentioned in letter a, to obtain two distinct degrees.
55. Academic leave is the valid status granted by the Rector to the students who postpone their academic activities for 1 semester.
56. Dropout is the status of students who fail to meet academic or non-academic requirements pursuant to the applicable provisions.
57. Force majeure is a natural condition beyond human control, preventing students from continuing their academic activities.
58. Diploma is a document given to graduates to recognise their academic achievement and/or completion of an accredited study program offered by a higher education institution.

59. Academic Transcript is a document that lists the grades and achievement index for all courses programmed during the magister program.
60. Final Project is an academic work based on scientific research that can take the form of a thesis, prototype, project, design, or innovation conducted by students individually or in a group under the guidance of Supervisors.
61. Dissertation is the final academic written work of a doctoral program student that demonstrates the results of in-depth study and/or research and contains contributions or new findings for the advancement of science, technology, arts, and culture.
62. Design is an academic work in the form of architectural design, construction design, machinery design, or innovative creation as a final project, given to students according to their level of competence.
63. Innovation is an academic work that includes ideas or concepts for television and radio broadcasting, prepared in the form of suitable, engaging, and commercially valuable scripts for broadcasting, including images, audio, video, film, print media, or digital media.
64. Research is an activity conducted systematically according to scientific principles and methods to obtain information, data, and details related to understanding and/or testing a branch of knowledge and technology.
65. Disability services are designed to assist students who require support due to their specific needs.
66. Memorandum of Understanding, hereinafter abbreviated as MoU, is a mutual agreement between Hasanuddin University and involved parties.
67. Memorandum of Agreement, hereinafter abbreviated as MoA, is a cooperation agreement that serves as the implementation of the Memorandum of Understanding.
68. Implementation Arrangement, hereinafter abbreviated as IA, is a document detailing the implementation plan of cooperative activities based on the previously agreed MoU/MoA.

CHAPTER II

EDUCATION OBJECTIVES AND DIRECTION

Section One

Education Objectives

Article 2

Doctoral program aims to produce intellectuals or scientists who are ethical, cultured, capable of creating job opportunities, able to develop themselves into professionals, and possess the ability to discover, develop, apply, update, and enrich the realm of knowledge, technology, arts, and/or culture.

Section Two
Education direction

Article 3

The doctoral program aims to produce graduates with learning outcomes that correspond to Level 9 (nine) of the KKNI:

- a. able to develop knowledge, technology, and/or art in their field of study or professional practice through research, resulting in innovative and validated work;
- b. able to solve problems in knowledge, technology, and/or art in their field through interdisciplinary or multidisciplinary approaches; and
- c. able to manage research and development that is beneficial to society and academia, and achieve national and international recognition.

CHAPTER III
EDUCATION ADMINISTRATION

Section One
Program Administration

Article 4

- (1) The program is administrated by faculties/schools in the form of study program, and must:
 - a. have an operating license;
 - b. meet quality standards according to the academic quality assurance system; and
 - c. have at least 5 permanent Lecturers under applicable regulations.
- (2) New study program must have an operating license pursuant to the applicable regulations.
- (3) The program administration may be performed through:
 - a. course-based;
 - b. research-based;
 - c. fast-track or accelerated program;
 - d. Study Program outside The Main Campus (PSDKU) class; and
 - e. Magister to Doctoral Education for Excellent Graduates (PMDSU).
- (4) The program can be offered in regular, collaborative, and international classes.
- (5) International classes and study program outside the main campus (PSDKU) can only be managed in study programs that offer regular magister program with excellent or international accreditation.

- (6) The opening, merging, closing, management transfer, and name change of study programs at Unhas must be conducted under applicable regulations.
- (7) In implementing teaching, faculties/schools must provide facilities and excellent services for students with disabilities and special needs.
- (8) The method of the program's administration is enacted by Decree of Rector.

Section Two Collaborative Classes

Article 5

- (1) Collaborative classes for magister programs are organised based on a Memorandum of Understanding (MoU) between Unhas and other institutions or agencies to meet the demand of human resources (HR) based on the specifications required by the relevant institutions or agencies.
- (2) The MoU, as referred to in paragraph (1), will be implemented in the form of a Memorandum of Agreement (MoA) and/or implementation arrangement (IA).
- (3) The curriculum of collaborative classes for doctoral programs is designed based on the MoU/MoA/IA agreement without violating applicable regulations.

Section Three International Classes

Article 6

- (1) International Classes are conducted using English as the language of instruction.
- (2) International Classes can be conducted entirely by Unhas and/or with partners based on the MoU.
- (3) Students will receive a single degree in international classes conducted entirely by Unhas.
- (4) International class organised with foreign partnering universities may be conducted in the form of:
 - a. joint degrees; and
 - b. double degrees.
- (5) The International Classes learning model, as referred to in paragraph (3), may be conducted in the form of sit-in, credit transfer, and/or other formats as agreed upon with partners to gain learning experiences abroad.

- (6) International class, as referred to in paragraph (4) letters a and b, is performed by:
 - a. recognising the completion of similar courses by students from Unhas and partnering universities;
 - b. completing and passing courses, other than those specified in letter a, required by Unhas and partnering universities;
 - c. organized with partnering universities in related study programs;
 - d. students participating in joint degree or double degree programs must have a cumulative GPA (IPK) higher than 3.50 and a minimum TOEFL score of 500 or IELTS/TOEIC scores based on the partnering university requirements;
 - e. total credits (sks) to be completed at Unhas must be at least 50 (fifty) percent of the total study load;
 - f. publication output in joint degree or double degree programs must involve supervisors from Unhas and the partnering university;
 - g. the study program offering joint degree or double degree at Unhas must possess excellent or international accreditation;
 - h. the domestic partnering study program must have accreditation at least equal to the study program at Hasanuddin University.
- (7) Study program may propose a twinning program with foreign partnering universities if there is at least 50 percent similarity in the total study load in the same study program;
- (8) Quality and qualification standardization of human resources, as referred to in paragraph (7), is carried out systematically and continuously with partnering universities through benchmarking, student exchanges, and faculty exchanges.
- (9) The MoU for twinning program, joint degree, double degree, and/or credit transfer is conducted by Unhas, followed by the MoA or cooperation agreement by the faculty/school.
- (10) The selection and administration of international classes is regulated in the Decree of Rector.

Section Four

Study Program Outside the Main Campus (PSDKU)

Article 7

- (1) The opening of study program outside the main campus (PSDKU) classes involves adding study programs in the same field/discipline and technology as those existing at the main campus.
- (2) The opening, merging, closing, management transfer, and name change of study programs at Unhas must be conducted under applicable regulations.

Section Five
Acceleration Program (Fast Track)

Article 8

- (1) The doctoral program through the fast-track program, as referred to in Article 4, paragraph (4), is conducted with a shorter overall study duration.
- (2) The doctoral program through the fast-track program, as referred to in paragraph (1), is conducted under the following conditions:
 - a. The student must be an active magister program student at Unhas by the end of the second semester with an cumulative GPA (IPK) of at least 3.86 and must have completed magister program courses with at least 21 (twenty one) credits (SKS);
 - b. doctoral program courses that can be programmed must be at least 6 credits (SKS);
 - c. Students participating in the fast-track program must meet the TOEFL and Academic Potential Test (TPA) requirements set by Unhas for doctoral program admission.

Section Six
Magister to Doctoral Education for Excellent Graduate (PMDSU)

Article 9

The administration of PMDSU is regulated separately by the Regulation of Rector.

CHAPTER IV
STUDENTS ADMISSION

Section One
General Policies

Article 10

- (1) Students registration and selection are carried out in an integrated manner by the university.
- (2) Students selection process is conducted through a selection system organised by the unit assigned by the Rector.
- (3) Students admission can be conducted up to two times within one academic year according to the Academic Calendar.

Section Two

Capacity

Article 11

- (1) Before the announcement of students admission, the faculty/school prepares a plan for the students intake, considering quality, facilities, infrastructure, and available human resources.
- (2) The capacity for each study program is enacted in the Decree of Rector by considering the facilities, infrastructure, and human resource capacity.
- (3) The capacity of admitted students to each study program follows the regulations regulated in the Decree of Rector.
- (4) The use of facilities, infrastructure, and required resources is regulated by the dean, considering shared utilisation for the faculty/school and university entirely.
- (5) The Rector determines the capacity for each study program based on the intake plan proposed by the Dean.

Section Three

Students Admission to Course-based Programs

Article 12

Students Admission to Course-based Programs requires the following requirements:

- a. a curriculum vitae;
- b. apostilled copies of diplomas and academic transcripts by the relevant authority;
- c. from an accredited study program;
- d. a cumulative GPA (IPK) of at least 3.25 on a 4.0 scale or equivalent;
- e. a TOEFL score of at least 500 or an IELTS score of at least 5.0, or passing an English language test conducted by the university or an institution recognised by Unhas, as well as a academic potential test (TPA) score of at least 550 from institution recognised by Unhas;
- f. results of interview assessment by the study program on the research plan;
- g. results of research pre-proposal assessment evaluated by experts in the relevant field.
- h. recommendations from prospective promotor/co-promotor based on prior correspondence with the prospective students; and
- i. other specific requirements determined by each study program.

Section Four
Students Admission to Research-based Program

Article 13

Students Admission to Research-based Programs requires the following requirements:

- a. a curriculum vitae;
- b. apostilled copies of diplomas and academic transcripts by the relevant authority;
- c. from an accredited study program;
- d. a cumulative GPA (IPK) of at least 3.25 on a 4.0 scale or equivalent;
- e. a TOEFL score of at least 500 or an IELTS score of at least 5.0, or passing an English language test conducted by the university or an institution recognised by Unhas, as well as a academic potential test (TPA) score of at least 550 from institution recognised by Unhas;
- f. the prospective students who do not meet the academic potential test (TPA) and TOEFL/IELTS scores as specified in letters c and d are given time until the end of the second semester to fulfil these requirements;
- g. results of interview assessment by the study program on the research plan;
- h. results of research pre-proposal assessment evaluated by experts in the relevant field.
- i. the prospective students must have at least one scientific publication;
- j. recommendations from prospective promotor/co-promotor based on prior correspondence with the prospective students; and
- k. other specific requirements determined by each study program.

Section Five
Admission of New Students through Affirmation Programs

Article 14

- (1) Students admission through the affirmation program is the admission process that employs a special selection and/or passing system.
- (2) Admission of new students, as referred to in paragraph (1), is carried out with a focus on non-discrimination principles.
- (3) The participants of the affirmation program, as referred to in paragraph (1), can be from within the country or abroad.
- (4) Students admission, as referred to in paragraphs (1) and (2), is determined by the Decree of Rector.

Section Six
Requirements for International Students

Article 15

- (1) The requirements for international students enrolled in doctoral program at Unhas are as follows:
 - a. a curriculum vitae;
 - b. apostilled copies of diplomas and academic transcripts by the relevant authority;
 - c. has a copy of each:
 1. A certificate of participation in the Indonesian Language Proficiency Test (UKBI); or
 2. a certificate of Test of English as a Foreign Language (TOEFL) with a score of at least 500, or an equivalent IELTS/TOEIC score, or passing an English language test administered by the university or an institution recognised by Unhas.
 - d. a letter of financial guarantee for the duration of studies in Indonesia, including bank account details or sponsorship;
 - e. an internationally valid health insurance
 - f. a valid passport for at least 1 (one) year;
 - g. a statement letter declaring that the prospective students will comply with the laws and regulations in Indonesia;
 - h. a recent passport photo; and
 - i. a health certificate from an authorised institution.
- (2) International students can participate in academic activities for a specified period after meeting the applicable permits in Indonesia.

Section Seven
Passing the Admission Selection

Article 16

- (1) Prospective students who pass the selection must complete administrative and academic registration for the current semester according to the schedule determined by the university.
- (2) Prospective students who do not register according to the schedule determined by the university, as referred to in paragraph (1), will be considered as having withdrawn.
- (3) Prospective students who have passed the selection may defer registration as doctoral program students at Unhas for up to one semester by submitting a request to the Rector through the faculty/school before the registration period ends.
- (4) Prospective students from disciplines outside the relevant study program may participate in a matriculation program and/or sit in on magister program courses, which is further regulated in the Decree of Dean.

CHAPTER V
ADMINISTRATIVE AND ACADEMIC REGISTRATIONS

Article 17

- (1) Students must complete administrative and academic registrations to participate in academic activities for the ongoing semester.
- (2) Students shall have an active status if they complete administrative and academic registrations.
- (3) Students who do not complete administrative and academic registrations shall be considered inactive.
- (4) Students who remain inactive for 2 (two) consecutive semesters or 4 (four) non-consecutive semesters shall be considered as having withdrawn.
- (5) Students who do not complete administrative registration for 2 (two) consecutive semesters will be considered as having withdrawn.

Section One

Administrative Registration

Article 18

- (1) Administrative registration is carried out at the start of the semester by completing single tuition fee (UKT) payments via mobile banking, automated teller machines (ATMs), or designated bank tellers.
- (2) The amount of single tuition fees (UKT) as referred to in paragraph (1) is enacted by the Decree of Rector.
- (3) Students must pay tuition fees before completing the online student plan sheet (KRS) for the upcoming semester.
- (4) Students who do not complete administrative registration for one semester and intend to continue their studies in the following semester must pay any overdue and/or tuition fees for the missed semester.
- (5) Students, as referred to in paragraph (4), must undergo a verification process at the Directorate of Education before paying overdue tuition fees.
- (6) Students who receive a suspension sanction must still pay the single tuition fee (UKT) for the ongoing semester, which will be part of their study period.

Section Two Academic Registration

Article 19

- (1) Academic registration is carried out by completing the study plan sheet through the Unhas academic information system (SIA) according to the applicable curriculum.
- (2) The study plan sheet will not be approved by the Academic Advisor (PA) if the student:
 - a. register for courses with overlapping schedules with other courses; and
 - b. register for courses with incomplete prerequisites.
- (3) If the student plan sheet (KRS) is rejected, the student must correct and resubmit it for approval.
- (4) Students' names will not be listed as course participants if the Academic Advisor (PA) has not approved the study plan sheet.
- (5) Students whose names are not listed as course participants, as referred to in paragraph (3), are not allowed to attend classes, examinations, and other activities related to the course, except for sit-in students.
- (6) Students with overdue single tuition fees (UKT) payments may only complete academic registration after settling the overdue from the previous semester.
- (7) Students who do not complete both administrative and academic registrations for two consecutive semesters will be considered as having withdrawn.

Section Three Academic Calendar

Article 20

- (1) All academic activities refer to the Unhas academic calendar and are divided into 2 (two) semesters each year.
- (2) The commencement of a semester is determined during the active study period and ends before the commencement of the next semester.
- (3) Academic calendar as referred to in paragraph (1) shall be enacted by the Decree of Rector.

Section Four Leaving and Changing Courses

Article 21

- (1) Students may leave or change one or more courses that have been programmed based on the academic calendar.
- (2) Requests for leaving or changing courses, as referred to in paragraph (1), must be approved by the Academic Advisor (PA), the Head of Study Program (KPS), and the Dean of the Faculty/School.

Section Five
Withdrawal from All Courses

Article 22

- (1) Withdrawal from all courses may be permitted in cases of force majeure.
- (2) The withdrawal request, as referred to in paragraph (1), must be approved by the Academic Advisor (PA) and submitted in writing to the Vice-Rector for Academic Affairs and Student Affairs through the Head of Study Program (KPS) and the Dean of Faculty/School no later than one month before the end of the ongoing semester, or according to the academic calendar.
- (3) If students withdraw from all courses in the current semester for reasons as referred to in paragraph (1), the semester will not be counted in the study period.
- (4) Withdrawal from all courses, as referred to in paragraph (1), can only be requested once during the study period.
- (5) Scholarship awardee must obtain approval from the sponsor to withdraw from all courses.
- (6) Students in the collaborative programs must obtain approval from their institution to withdraw from all courses.

Section Six
Academic Leave

Article 23

- (1) Academic leave for one semester may be granted to students no more than once during the study period.
- (2) Academic Leave, as referred to in paragraph (1), cannot be granted if students have previously withdrawn from all courses, as referred to in Article 22.
- (3) Academic leave is not allowed during the first and second semesters.
- (4) Students on academic leave are not required to pay the single tuition fees (UKT).
- (5) Students receiving scholarships are not permitted to take academic leave.
- (6) Students in collaborative programs cannot take academic leave unless otherwise regulated in the collaboration agreement.
- (7) The application for academic leave must be approved by the Academic Advisor (PA) and submitted in writing to the Vice-Rector for Academic Affairs and Student Affairs through the Head of Study Program (KPS) and the Dean of Faculty/School, according to the academic calendar.
- (8) During academic leave, students are not allowed to participate in academic activities.
- (9) Academic Leave period is not included in the calculation of the study period.

CHAPTER VI

STUDY LOAD AND STUDY PERIOD

Section One

Study Load

Article 24

- (1) The study load for all doctoral programs is at least 60 (sixty) credits (sks) and no more than 78 (seventy-eight) credits (sks).
- (2) The maximum number of credits (sks) per semester that doctoral program students can take is 18 (eighteen) credits (sks), except for non-classroom courses, which can be up to 20 (twenty) credits (sks).

Section Two

Study Period

Article 25

- (1) The study period for all programs is 6 (six) semesters and can be completed in a minimum of 5 (five) semesters and a maximum of 10 (ten) semesters.
- (2) Students who cannot complete their studies by the end of the tenth semester will be considered a dropout.
- (3) Fast-track students must have completed their magister program before graduating from the doctoral program.
- (4) The study period for the fast-track program is 8 (eight) semesters from when the students begin the magister Program.
- (5) If the study period of fast-track program exceeds 8 (eight) semesters, as referred to in paragraph (4), the student will be classified as regular doctoral program student.

CHAPTER VII

CURRICULUM

Article 26

- (1) The doctoral program curriculum supports the achievement of the doctoral education objectives as referred to in article 2.
- (2) The learning outcomes of doctoral program are:
 - a. attitude;
 - b. knowledge;
 - c. general skills; and
 - d. specialized skills.

- (3) The curriculum load is at least 60 (sixty) credits (sks) to 78 (seventy-eight) credits (sks), consisting of 2 (two) Semesters of Research-supporting coursework and 4 (four) semesters of research.
- (4) The curriculum for the doctoral program, as referred to in paragraph (1), includes both course-based and research-based programs.
- (5) The curriculum for the fast-track programs refers to the course-based curriculum of the study program approved by the Rector.
- (6) The curriculum is developed by the study program and submitted to the dean for approval by the Faculty/School Senate.
- (7) The dean submits the curriculum to the Rector for verification by the unit assigned by the Rector before it receives approval from the Academic Senate, which is further enacted by the Decree of Rector.
- (8) The curriculum must implement research-based learning in all types of learning activities.
- (9) The curriculum is evaluated periodically every 3 (three) to 4 (four) years by the study program to align with the needs and developments in science, technology, arts, and culture.
- (10) The curriculum for the course-based program, consists of:
 - a. study program compulsory courses worth 10 (ten) to 16 (sixteen) credits (sks);
 - b. elective supporting courses worth 14 (fourteen) to 26 (twenty-six) credits (sks);
 - c. dissertation proposal seminar worth 2 (two) credits (sks);
 - d. publication of at least 1 (one) scientific paper with accepted status related to the final assignment in a reputable journal (Scopus/WoS) as the first author that can be accompanied by the promotor and/or co-promotor worth 12 (twelve) credits (sks);
 - e. presentation of 1 (one) scientific paper with accepted status related to the final assignment in an international scientific conference worth 6 (six) credits (sks);
 - f. dissertation results seminar worth 8 (eight) credits (sks); and
 - g. final assignment and final examination worth 8 (eight) semester credit units (sks).
- (11) The curriculum for the research-based program, consists of:
 - a. dissertation proposal seminar worth 2 (two) credits (sks);
 - b. periodic seminars on literature reviews from reputable scientific journals related to the research worth from 2 (two) credits (sks) to 20 (twenty) credits (sks);
 - c. presentation of at least 2 (two) scientific papers related to the final assignment at an international scientific conference during the program worth 10 (ten) credits (sks);
 - d. one of the scientific papers presented, as referred to in letters c, is published in the proceedings worth 6 (six) credits (sks);
 - e. publication of at least 2 (two) scientific papers with accepted status related to the final assignment in a reputable journal (Scopus/equivalent) as the first author that can be accompanied by

- the Promotor and/or Co-Promotor worth 24 (twenty-four) credits (sks);
- f. dissertation results seminar worth 8 (eight) credits (sks); and
 - g. final assignment and final examination worth 8 (eight) semester credit units (sks).
- (12) The study program may impose higher scientific paper publication requirements than the minimum requirements as referred to in paragraphs (10) and (11), as enacted by the Dean.

CHAPTER VIII

COURSE

Section One

Course system

Article 27

- (1) Courses are conducted pursuant to the academic calendar.
- (2) The course can only be delivered if it is scheduled for the current semester and is attended by students who have programmed the course in their student plan sheet (KRS).
- (3) Students may only attend courses that have been programmed in their student plan sheet (KRS).
- (4) Students may attend courses not programmed in their study plan sheet if approved by their academic advisor and with permission from the course coordinator (sit-in).
- (5) Students as referred to in paragraph (4), will not be able to receive a grade.
- (6) Each course must be delivered by one or more lecturers based on their expertise as proposed by the Head of Study Program (KPS) and appointed by the Decree of Dean.
- (7) Course coordinator must have relevant expertise and a doctoral degree or a professional certification equivalent to Level 9 of the Indonesian National Qualification Framework (KKNI).
- (8) Coordinators for course lecturers must have relevant expertise and a functional position at least Associate Professor.
- (9) Each course must have a semester learning plan (RPS) approved by the head of study program (KPS).
- (10) A course can only be delivered if at least 5 (five) participants are enrolled unless otherwise permitted by the dean.
- (11) Lectures must include at least 16 (sixteen) meetings per semester, including learning evaluations.
- (12) Courses may be monitored directly by relevant units using academic quality assurance systems.

- (13) Class monitoring is conducted by the head of the study Program (KPS) and the dean and reported through the Unhas academic information system (SIA).
- (14) The course delivery is evaluated by the quality assurance unit at the faculty level and/or by a unit assigned by the rector at the university level.
- (15) The grade is submitted online through the Unhas academic information system (SIA) according to the schedule in the academic calendar.

Section Two

Course Procedure

Article 28

- (1) The learning process can be delivered using either face-to-face or blended learning methods.
- (2) Courses delivered using blended learning methods may use online methods for no more than 40 (forty) percent of the total meetings.
- (3) Courses must delivered using the student-centered learning (SCL) method.

Section Three

Lecturers Duties

Article 29

- (1) Lecturer or teams of lecturers must deliver the semester learning plan (RPS) and classroom rules to the students at the beginning of the course.
- (2) Lecturers who do not meet the minimum number of 16 (sixteen) meetings per Semester, as referred to in Article 27, paragraph (11), must cover the missed meetings and/or replace them with equivalent activities.

Section Four

Students Duties

Article 30

- (1) Students must dress and behave appropriately while on campus.
- (2) Students must actively attend at least 13 (thirteen) meetings of each course in their study plan sheet for the current semester.
- (3) Absences due to duties assigned by the Rector/Dean, illness, or other reasons must be accompanied by a valid excuse or permission letter.
- (4) Students who meet the requirements as referred to in paragraph (3) will be considered present.
- (5) Students who do not fulfil the provisions in paragraphs (3) and (4) will not be eligible to receive a grade.

Section Five
Semester Credit Unit

Article 31

- (1) The learning process is conducted using a semester credit system (SKS).
- (2) The Study Load in the learning process, as referred to in paragraph (1), is expressed in semester credit units (sks).
- (3) Fulfilment of the study load, as referred to in paragraph (2), is carried out through lectures, responses, tutorials, seminars, practical work, internships, studio work, research, design, development, final projects, national defence training, student exchanges, entrepreneurship, community service, and/or other forms of learning.
- (4) One credit (sks) is equivalent to 45 (forty-five) hours per semester.
- (5) The forms of learning as referred to in paragraph (3), are carried out through guided learning activities, structured assignments, and/or independent study.

Section Six
Course-based Program

Article 32

The course-based program requires students to:

- a. attended structured courses worth 24 (twenty-four) to 42 (forty-two) semester credit units (sks);
- b. conduct research and write dissertation worth 8 (eight) credits (sks);
- c. the stages in research and dissertation writing include dissertation proposal writing worth 2 (two) credits (sks), dissertation results seminar worth 8 (eight) credits (sks), and final assignment and final examination worth 8 (eight) credits (sks);
- d. have at least 1 (one) scientific paper with accepted status related to the final assignment in a reputable journal (Scopus/equivalent) as the first author that can be accompanied by the Promotor and/or Co-Promotor worth 12 (twelve) credits (sks);
- e. present at least 1 (one) scientific paper related to the final assignment at an international seminar worth 6 (six) credits (sks);
- f. students and supervisors must ensure the quality of the targeted journal or proceedings and may be assisted by the Publication Management Unit (PMU) of the Faculty/Postgraduate School;
- g. the issuance of a certificate of journal or proceedings for the dissertation result seminar and dissertation examination requirements must obtain approval from the publication management unit (PMU) at the faculty/postgraduate school level.

Section Seven
Research-based Program

Article 33

The research-based program requires students to:

- a. participate in periodic seminars on literature reviews from reputable scientific journals related to the research, worth 2 (two) credits (sks) and up to 20 (twenty) credits (sks);
- b. present at least 1 (one) scientific paper related to the final assignment at an international seminar at least 2 (two) times during the program worth 10 (ten) credits (sks);
- c. publish 1 (one) scientific paper, as referred to in letter b, presented in the proceedings worth 6 (six) credits (sks);
- d. conduct research and final assignment writing worth 18 (eighteen) credits (sks);
- e. the stages in final assignment writing include proposal writing worth 2 (two) credits (sks), research results seminar worth 8 (eight) credits (sks), and final assignment and final assignment examination worth 8 (eight) credits (sks);
- f. have at least 2 (two) scientific papers related to the final assignment in a reputable journal (Scopus/equivalent) as the first author that can be accompanied by the promotor and/or co-Promotor worth 24 (twenty-four) credits (sks);
- g. students and supervisors must ensure the quality of the targeted journal or proceedings and may be assisted by the Publication Management Unit (PMU) of the Faculty/Postgraduate School
- h. The issuance of a certificate of journal or proceedings for the dissertation result seminar and dissertation examination requirements must obtain approval from the publication management unit (PMU) at the faculty/postgraduate school level.

Section Eight
Credit Transfer

Article 34

- (1) Students may apply for credit transfer for courses taken in the partnering programs.
- (2) Students participating in credit transfer programs, either domestic or abroad, will have their grades and credits (sks) recognised through course conversions, which will be recorded in their academic transcript.
- (3) If the grades and credits (sks) from courses programmed in the credit transfer program cannot be converted, as referred to in paragraph (2), these grades and credits (sks) will be included in the diploma supplement.
- (4) Transferable courses may come from previously attended educational exchange programs recognised within Unhas or outside Unhas.

- (5) The courses must have content equivalent to the courses in the curriculum of the study program being pursued.
- (6) The maximum transferable study load is 50 (fifty) percent of the total study load required in the study program being pursued.
- (7) The number of semester credit units (sks) and grades for transferred courses will be evaluated by a team in the study program and enacted by the Decree of Dean.
- (8) Students participating in credit transfer programs must be of active academic status and continue to complete administrative and academic registrations.

CHAPTER IX FINAL PROJECT

Article 35

- (1) Students may apply for credit transfer for courses taken in the partnering programs.
- (2) The final project referred to in paragraph (1) includes:
 - a. dissertation;
 - b. prototype;
 - c. project;
 - d. design;
 - e. creation of works.
- (3) The final project, as referred to in paragraph (2), must be prepared as a report and defended to meet one of the study completion requirements.
- (4) The final project is prepared based on research results under the guidance of the promotor team.
- (5) The format for writing the final project is further regulated by the Decree of Rector.
- (6) The semester credit units (sks) for the final project is determined by the curriculum of each study program.
- (7) Students must sign a stamped letter of statement declaring that the final project is free from plagiarism or duplication.
- (8) The supervisors and the head of study program (KPS) must sign the final assignment to be submitted to the Unhas repository system.

CHAPTER X
ACADEMIC ADVISOR, FINAL PROJECT SUPERVISOR,
AND ASSESSOR

Section One
Academic Advisor

Article 36

- (1) Each student must have an Academic Advisor appointed by the faculty/school upon the recommendation of the study program.
- (2) Academic Advisor is a permanent lecturer with expertise relevant to the study program, and is responsible for:
 - a. guiding students in preparing their study plans and providing advice on course selection;
 - b. advising students on the number of semester credit units (sks) that can be taken;
 - c. approving students' student plan sheet (KRS) on Unhas academic information system (SIA); and
 - d. monitoring the study progress of the students.
- (3) If the academic advisor cannot perform their duties, the tasks will be carried out by the head of study program (KPS) and the study plan sheet (KRS) will be approved by the vice-dean.

Section Two
Final Project Supervisor

Article 37

- (1) The supervisors consist of a primary supervisor called the promotor and a supporting supervisor called the co-promotor.
- (2) The supervisors for the doctoral program consist of 2 (two) members, 1 (one) promotor and 1 (one) co-promotor.
- (3) The number of Co-Promotors, as referred to in paragraph (2), may, under certain conditions, include 1 (one) foreign nationals with a Doctoral degree or equivalent to Level 9 (nine) of the Indonesian National Qualification Framework (KKNI) and has relevant expertise.
- (4) The promotor proposes the appointment of a Co-Promotor with the approval of the dean of the Faculty/School.
- (5) The workload of the promotor in research, design, and/or development of the final assignment is a maximum of 10 (ten) students in the Study Program Management Unit (UPPS) out of a total supervisory load of 18 (eighteen).
- (6) The supervisors are appointed when the doctoral program students are enacted by the Decree of Rector.

- (7) The supervisors are assigned in the first semester, enacted by the Decree of Rector, evaluated periodically by the Head of Study Program (KPS) at the end of each semester, and reported to the Dean of Faculty/School.
- (8) The faculty must upload the names of supervised students of each primary and supporting supervisor to the academic information system (SIA) Unhas.
- (9) A supervisor change may be proposed to ensure the continuity of the final assignment.
- (10) Request to change supervisor for doctoral program students is enacted by the Rector upon recommendation of the dean.

Section Three

Final Assignment Team of Assessors

Article 38

- (1) Assessors must hold a doctoral degree, academic rank of at least Assistant Professor or an expert with a relevant professional certificate and/or qualifications equivalent to Level 9 of the Indonesian National Qualification Framework (KKNI).
- (2) Team of assessors is proposed by the head of study Program (KPS) upon the recommendations from the supervisors and is enacted by the Decree of dean.
- (3) The team of assessors consists of 3 (three) members, excluding the supervisors and the external assessors.
- (4) Team of assessors as referred to in paragraph (3), may, under certain conditions, include foreign assessor with a doctoral degree or equivalent to Level 9 of the Indonesian National Qualification Framework (KKNI), and possess relevant expertise.
- (5) If the assessors cannot fulfill their duties, the head of study program (KPS) may propose a replacement based on recommendations from the supervisors and with the dean's approval.

Section Four

Final Assignment External Assessor

Article 39

- (1) An external assessor is an assessor from outside Unhas appointed by the dean of the faculty/school based on the proposal of the Head of Study Program (KPS).
- (2) An external assessor, as referred to in paragraph (1), consists of:
 - a. lecturer;
 - b. practitioner; or
 - c. researcher.
- (3) The external assessors must be present during final examination.
- (4) The external assessor may come from:

- a. lecturer from higher education institutions and/or study programs with equivalent or higher accreditation, either domestic or abroad;
 - b. practitioner with 5 (five) years of national reputation in the relevant field; or
 - c. researcher with an academic rank of at least Associate Professor from a relevant research institution.
- (5) External assessor, as referred to in paragraph (4), may examine a maximum of 2 (two) times in 1 (one) semester.

Section Five

Supervision Period

Article 40

- (1) The supervision begins after the promotional team is enacted by the Decree of Rector and enlisted periodically in the logbook and/or academic information system (SIA) Unhas.
- (2) The supervision period for the doctoral program students is determined by the Decree of Rector on the appointment of supervisor/promotor team.
- (3) The appointment of the supervisor team, as referred to in paragraph (1), is valid for 1 (one) semester and may be extended after the evaluation by the dean of the faculty/school in coordination with the head of study program (KPS) and/or the head of department.
- (4) The dean may replace the supervisors based on the evaluation as referred to in paragraph (2).
- (5) In cases of conflict of interest between the students and the supervisors or the assessors, the matter will be resolved by the Head of Study Program (KPS) and/or the faculty/school authorities.

BAB XI

RESEARCH PROPOSAL SEMINAR, RESEARCH, RESEARCH RESULTS SEMINAR, AND FINAL EXAMINATION

Article 41

- (1) The research proposal seminar, research results seminar, and final examination may be conducted in a hybrid format.
- (2) Students are required to be on the Unhas campus during the final examination.

Section One

Research Proposal Seminar

Article 42

- (1) The research proposal seminar for the doctoral programs must be held no later than the second semester.

- (2) Students who do not comply with the provisions, as referred to in paragraph (1), will receive a verbal warning from the dean based on the recommendation of the head of study program (KPS).
- (3) The approval of the research proposal seminar is granted by the dean of the Faculty/School after fulfilling the following requirements:
 - a. an active student; and
 - b. the research proposal has been approved by the promotor and co-promotor.
- (4) The team of assessors consists of at least 5 (five) members, including the promotor and co-promotor, and 3 (three) lecturers with doctoral degrees in the relevant field.
- (5) The seminar committee comprises the same members as the assessors team and is chaired by the promotor.
- (6) The seminar committee is proposed by the head of study program (KPS) and is determined by the dean of the faculty/school.
- (7) The research proposal seminar can only be conducted if:
 - a. attended by at least 4 (four) members of the team of assessors and must be chaired by the promotor;
 - b. attended by at least 5 (five) students enrolled in the doctoral programs at Unhas; and
 - c. the research proposal seminar is held in Unhas or conducted in a hybrid format.
- (8) Students who fail the seminar must repeat the seminar no later than 2 (two) months after the first seminar.
- (9) Students who do not retake or fail the repeat seminar, as referred to in paragraph (8), will be considered as having dropped out except for cases of force majeure.
- (10) The research proposal seminar lasts no longer than 120 (one-hundred twenty) minutes, with the time allocation regulated by the promotor/chair.

Section Two

Research

Article 43

- (1) The doctoral program students must conduct research in accordance with the research proposal that has been defended and approved by the supervisory team.
- (2) The research can be conducted within or outside the Unhas campus and must be under the guidance of the supervisory team.
- (3) The research and the final assignment preparation must be supervised and evaluated by the promotor.

Section Three
Research Result Seminar

Article 44

- (1) The research result seminar is mandatory for both course-based and research-based doctoral students.
- (2) Approval for the research result seminar is granted by the dean of the faculty/school after meeting the following requirements:
 - a. an active student;
 - b. the final assignment draft has been approved by the supervisory team;
 - c. passed all courses listed in the study plan sheet, with a maximum of 1 (one) C grade and a cumulative GPA (IPK) of at least 3.25;
 - d. must attend at least 5 (five) seminars within the same field of study and is advised to attend 3 (three) seminars in other fields of study; and
 - e. submit evidence of fulfilling all obligations to attend international seminars and proof of an accepted scientific paper in a reputable international journal (Scopus/equivalent).
- (3) The team of assessors consist of at least 5 (five) members, including the promotor and the co-promoters, and 3 (three) lecturers with doctoral degrees in the relevant field.
- (4) The seminar committee comprises the same members as the team of assessors and is chaired by the promotor.
- (5) The seminar committee is proposed by the Head of Study Program (KPS) and is determined by the dean of the Faculty/School.
- (6) The results seminar can only be conducted if:
 - a. attended by at least 4 (four) members of the team of assessors and must be chaired by the promotor;
 - b. attended by at least 5 (five) students currently enrolled in the Magister and/or doctoral programs at Unhas; and
 - c. The research proposal seminar is held in Unhas or conducted in a hybrid format.
- (7) Students who fail the seminar must repeat the seminar no later than 6 (six) months after the first seminar.
- (8) Students who do not retake or fail to repeat seminar, as referred to in paragraph (7), will be considered as a dropout except for cases of force majeure.
- (9) The research results seminar lasts no longer than 120 (one-hundred twenty) minutes.
- (10) The team of assessors determines the verdict of the research results seminar.

Section Four
Final Examination

Article 45

- (1) The final examination for the students of the doctoral program is conducted to assess the students' capacity to master the primary tasks of the final assignment, which has been deemed satisfactory by the supervisory team.
- (2) The requirements to take the final examination are as follows:
 - a. an active student;
 - b. have passed the research results seminar;
 - c. the final assignment draft have been approved by the supervisory team;
 - d. received an approval letter from the head of study program (KPS) and dean of the faculty/school; and
 - e. have obtained the final examination permission from the Directorate of Education.
- (3) Team of assessors consist of 6 (six) members, consisting of the promotor and the co-promotor, and 3 (three) lecturers with doctoral degrees in the relevant field, with 1 (one) external assessors.
- (4) Team of assessors, as referred to in paragraph (3), are the same as in the research results seminar.
- (5) The examination committee is proposed by the head of study program (KPS) and is determined by the dean of the faculty/School.
- (6) The final examination is held in private and conducted orally.
- (7) The final examination is regulated as follows:
 - a. The final examination is chaired by the dean or vice-dean of the school/faculty or the head of study program (KPS);
 - b. The examination schedule is determined by the promotor or the dean;
 - c. attended by at least 5 (five) members of the team of assessors, with the promotor and 1 (one) external assessor required to be present;
 - d. the final examination lasts no longer than 120 (one-hundred twenty) minutes;
 - e. the result of the final examination is either pass or fail;
 - f. the verdict of the final examination is determined by the team of assessors;
 - g. students who fail their final examination are given one opportunity to repeat the final examination, which must be repeated no later than 3 (three) months; and
 - h. students who do not retake or fail the repeat final examination, as referred to in letter g, will be considered as having dropped out except for cases of force majeure.
- (8) The verdict of the final examination (judicium) is declared to students who passed the final examination and did not participate in the doctoral promotion.

- (9) Judiciums for students participating in doctoral promotions are conducted during the promotion ceremony.

Section Five

Doctoral Promotion

Article 46

- (1) Doctoral promotion is optional.
- (2) Students can participate in the doctoral promotion no later than 2 (two) months after passing the final examination.
- (3) Requirements to participate in the doctoral promotion are as follows:
 - a. an active student;
 - b. have passed the final examination and have declared their willingness to participate in the doctoral promotion;
 - c. have received an approval letter from the Head of Study Program (KPS) and the dean of the Faculty/School; and
 - d. have obtained permission to participate in the Doctoral Promotion from the Directorate of Education.
- (4) The doctoral promotion is regulated as follows:
 - a. The doctoral promotion committee is the final examination committee;
 - b. The committee consists of 6 (six) members, consisting of the promotor and the co-promotor, and 3 (three) lecturers with Doctoral degrees in the relevant field, with 1 (one) external member; and
 - c. The doctoral promotion is conducted in an open session, which can be chaired by the rector, dean, or vice-dean on behalf of the Rector of Unhas.
- (5) The doctoral promotion lasts no longer than 120 (one-hundred twenty) minutes.
 - a. The doctoral promotion is opened the chair of the session;
 - b. The promotor introduces the promovendus;
 - c. The chair invites the promovendus to present their final assignment for 20 (twenty) minutes;
 - d. The chair leads the question and answer session or objections for 60 (sixty) minutes;
 - e. The chair invites the external members to ask questions or to raise objections;
 - f. The chair announces the result of the final examination (judicium) and the graduation honors;
 - g. Speech from the promotor to the doctor candidate; and
 - h. The chair closes the Doctoral Promotion.

CHAPTER XII STUDENTS STATUS

Article 47

- (1) The status of the doctoral's program students are active and inactive.
- (2) The active status as referred to in paragraph (1), is given to the students who:
 - a. completed the administrative and academic registrations; and
 - b. currently participating in the transfer credit programs.
- (3) The inactive status as referred to in paragraph (1), is given to the student who:
 - a. failed to complete administrative or academic registration;
 - b. is currently taking academic leave;
 - c. is serving a suspension;
 - d. terminated from Unhas;
 - e. resigned from Unhas;
 - f. is transferred to another higher education institution; and
 - g. deceased.
- (4) The period of inactivity, as referred to in paragraph (3), is counted as part of the study period.

CHAPTER XIII ASSESSMENT AND EVALUATION OF LEARNING OUTCOMES

Section One Assessment of Learning Outcome

Article 48

- (1) The learning outcomes of courses conducted through face-to-face learning in the doctoral programs is evaluated following these requirements:
 - a. the course participants must be active students;
 - b. the Lecturers must have conducted at least 85% (eighty-five percent) of the planned face-to-face meetings as outlined in the semester learning plan (RPS); and
 - c. students must have attended at least 80% (eighty percent) of the learning activities.
- (2) The evaluation of students' learning outcomes is conducted based on the semester learning plan (RPS).
- (3) The scores are expressed as letter with the following numerical conversions:

Numerical Range	Letter Grades	Converted Grades
85 – 100	A	4,00
80 - < 85	A-	3,75
75 - < 80	B+	3,50
70 - < 75	B	3,00
65 - < 70	B-	2,75
55 - < 65	C	2,00
00 - < 55	E	0,00

- (4) A to C represent passing grades, while E represents failing grade.
- (5) Students who receive an E are required to reprogram the course and the examination;
- (6) Students who receive a C may improve their grade if their IPK is less than 3.25 (three point two five).
- (7) The evaluation of the reprogrammed course, as referred to in paragraphs (5) and (6), must adhere to the requirements referred to in paragraph (1).
- (8) In addition to grades A to E, grade K (Incomplete) is also used.
- (9) K (Incomplete), as referred to in paragraph (8), is given to Students who withdraw from a course legally and in writing, with the approval of the Academic Advisor and acknowledged by the Head of Study Program (KPS) and the Dean of the Faculty/School.
- (10) In special courses such as seminars, scientific papers in reputable international journals, and final assignments programmed in the study plan sheet that are still in progress by the end of the semester, students will receive a T (Pending) from the supervisors.
- (11) Grade T (Pending), as referred to in paragraph (1), is not included in the semester GPA (IPS) calculation.
- (12) Courses where students received a T (Pending) until the end of the semester must be reprogrammed for the next semester in the study plan sheet.
- (13) Scientific papers with accepted status in international reputable journals receive an A.

Section Two

Submission of Learning Outcome Grades

Article 49

- (1) The final grades must be submitted online by the course coordinator for each course to the academic information system (SIA) Unhas pursuant to the schedule of the academic calendar.
- (2) If the grades, as referred to in paragraph (1), are not submitted accordingly, the Unhas academic information system (SIA) will assign A to all students of the course.

Section Three
Mechanism for Submitting Grade Appeals

Article 50

- (1) Students may submit an appeal regarding their grades in the current semester.
- (2) The mechanism for submitting grade appeals, as referred to in paragraph (1), refers to the Decree of Rector.

Section Four
Seminar and Result Seminar Assessment

Article 51

- (1) The assessment of the seminars and the final examination is based on the students' mastery of the materials referred to in the assessment rubric.
- (2) The assessment is conducted by each attending seminar or final examination evaluation team and is written in numbers.
- (3) The grade of seminars and final examination is the average grade of the assessors and is converted to letter grade: A/A-/B+/B/E.
- (4) Grades A to B are passing grades, while grade E is a failing grade.

Section Five
Achievement Levels

Article 52

- (1) Student academic achievement is expressed as a achievement index (IP).
- (2) The semester GPA (IPS) is calculated from the conversion of grades and the semester credit units (sks) of each course listed in the student plan sheet (KRS) using the following formula:

$$IPS = \frac{\sum (N_i \times K_i)}{\sum K_i}$$

where:

K_i = the semester credit units (sks) of a course in a semester

N_i = the grade value after being converted to the course

- (3) The cumulative GPA (IPK) is calculated from all the courses completed by the students using the formula referred in paragraph (2).

- (4) The semester GPA (IPS) and cumulative GPA (IPK), as referred to in paragraphs (2) and (3), are recorded on the study result sheet (KHS).
- (5) The academic performance index (IPB) of a graduate is calculated using the following formula:

$$IPB = \frac{W}{M} \times IPK$$

where:

IPB = academic performance index

W = normal study completion time according to the curriculum of the study program in months

M = the time used to complete the study (in months, rounded up)

IPK = Cumulative Grade Point Average calculated based on paragraph (3)

- (6) The outstanding graduate of the doctoral program at the study program/faculty/school/Unhas level is the graduate with the highest IPB during that graduation period.
- (7) The excellent graduate proposed by the faculty must not exceed one graduation period after the graduation date.

Section Six

Evaluation of Learning Outcomes for Course-based and Research-based Program

Article 53

- (1) The evaluation of students learning outcomes is conducted at the end of the second, third, fourth, and sixth semesters for both the course-based and the research-based programs.
- (2) The results of the evaluation of students learning outcomes, as referred to in paragraph (1), form the basis for evaluating the continuation of studies.
- (3) The evaluation of learning outcomes for students in the course-Based program:
 - a. Stage I is conducted at the end of the second semester, with the condition that students must achieve a cumulative (GPA) IPK of at least 3.25 (three point two five) from at least 24 credits (sks) completed and pass the research proposal seminar;
 - b. Stage II is conducted at the third semester, with the condition that students must have collected research data.
 - c. Stage III is conducted in the fourth semester, with the condition that students have one draft of the scientific paper.
 - d. Stage IV is conducted at the end of the program, with the condition that students must have completed all academic requirements.
- (4) The evaluation of learning outcomes for students in the research-based program:
 - a. Stage I is conducted at the end of the second semester, with the condition that students must have passed the research proposal

seminar and the periodic seminar, and have presented 1 (one) scientific paper at reputable international scientific forum;

- b. Stage II is conducted at the end of the third semester, with the condition that Students must have presented 2 (two) scientific papers at reputable international scientific forum and have 1 (one) scientific paper with submitted status related to the research results as the first author;
- c. Stage III is conducted at the end of the fourth semester, with the condition that students must have 1 (one) scientific paper with accepted status in reputable conference proceedings, 1 (one) scientific paper with accepted status, and 1 (one) scientific paper with submitted status in reputable journals.
- d. Stage IV is conducted at the end of the program, with the condition that students must have completed all academic requirements.

Section Seven

Evaluation of Learning Outcomes for Fast-Track Program

Article 54

- (1) The evaluation of learning outcomes for students in the fast-track Master's-doctoral program is conducted at the end of the first semester.
- (2) The evaluation stages, as referred to in paragraph (1), follow Article 53 according to the Program taken by the Students.

CHAPTER XIV

GRADUATION REQUIREMENTS AND HONOURS

Section One

Graduation Requirements

Article 55

- (1) Pass all credits (sks) outlined in the study program curriculum with the final examination grade of at least B, no more than 1 (one) C grade, and a cumulative GPA (IPK) of at least 3.25 after the final examination.
- (2) Submit proof of publication and participation in international seminars as specified by the study program curriculum.
- (3) Have completed all administrative requirements specified by the study program, faculty/school, and Unhas.
- (4) Have been officially graduated and have an alumni number.
- (5) The graduation date is based on the date of the final assignment examination.
- (6) The graduation ceremony is organised by each faculty/school.

Section Two

Graduation Honours

Article 56

- (1) Graduation honours consist of 3 (three) levels: Satisfactory, Very Satisfactory, and Honors or Cum Laude, as stated on the academic transcript.
- (2) Graduation honours as referred to in paragraph (1) are based on the following cumulative GPA (IPK):
 - a. IPK 3.00 – 3.50: satisfactory;
 - b. IPK 3.51 – 3.85: very satisfactory; and
 - c. IPK 3.86 – 4.00: honors or cum laude.
- (3) The honors distinction, as referred to in paragraph (2) c, is awarded for the students who:
 - a. have never repeated a course;
 - b. have obtained an A in the final examination;
 - c. the study period does not exceed 6 (six) semesters;
 - d. for the course-based doctoral program, students must have published at least 2 (two) scientific papers published in reputable journals (Scopus/equivalent);
 - e. For the research-based doctoral program, students must have at least 4 (four) scientific papers published in reputable journals (Scopus/equivalent).
- (4) If the conditions as referred to in paragraph (3) are not met, the graduation honour of very satisfactory shall be granted to the respective student.

CHAPTER XV DROPOUT

Article 57

- (1) Students are declared as a dropout, other than as referred to in Article 25 paragraph (2), Article 42 paragraph (9), Article 44 paragraph (8), and Article 45 paragraph (7) letter h, if:
 - a. Failed to achieve an cumulative GPA (IPK) of at least 3.25 by the end of the second semester for the course-based program and could not conduct a research proposal seminar by the end of the second semester for the research-based program.
 - b. Students unable to complete all academic requirements by the end of the program;
 - c. Declared unfit to continue their studies based on the results of physical and mental health tests conduction by a unit appointed by the Rector;
 - d. Terminated for committing a criminal offence and/or violating regulations of the government and/or Unhas.

- (2) Students at risk of dropping out, as referred to in paragraph (1) letters a, b, and c, may submit a resignation request through the following procedure:
 - a. Submit a resignation letter, acknowledged by the Academic Advisor/Head of Study Program (KPS), addressed to the Dean for recommendation to the Rector;
 - b. The Rector, based on the Dean's recommendation, issues a decree regarding the resignation;
 - c. If, within a maximum of 2 (two) months after being declared unfit to continue studies, the students do not submit a resignation request, the Rector will issue a decree on the termination of the studies.
- (3) Students who have dropped out, as referred to in paragraph (1) letter d, within a maximum of 1 (one) month after the legal team's decision is formalised in the Decree of Rector or a court ruling with legal force, the Rector will issue a decision on the termination of studies with a copy sent to the relevant Dean of the Faculty/School.

CHAPTER XVI

DIPLOMA, ACADEMIC TRANSCRIPT, DEGREE, AND GRADUATION CEREMONY

Section One

Diploma

Article 58

- (1) Students who have completed their program will be awarded a diploma.
- (2) The diploma signing refers to the Regulation of Rector.
- (3) The diploma is signed electronically by the dean of the faculty/school and the rector.
- (4) Copies of the diploma are apostilled by the dean of the faculty/school.

Section Two

Academic Transcript

Article 59

- (1) Students who have completed their program will be awarded an academic transcript.
- (2) The academic transcript lists the grades of the programmed courses, the cumulative GPA (IPK) earned during the doctoral program, the title of the final project, and may include the area of expertise/specialisation.
- (3) The academic transcript is signed electronically by the dean of the faculty/school and the rector.

- (4) Copies of the academic transcript are apostilled by the Dean of the Faculty/School.

Section Three

Degree

Article 60

- (1) Students who have completed their doctoral program are entitled to hold a degree corresponding to their field of study as stated in the diploma.
- (2) The degree is awarded based on the applicable laws and regulations.

Section Four

Graduation Ceremony

Article 61

- (1) Graduates are students who have completed their education and must be registered online by the faculty/school to participate in the current graduation period.
- (2) Graduates are not allowed to postpone their participation in the graduation ceremony for more than two periods after their graduation date.
- (3) The graduation ceremony is conducted pursuant to the academic calendar.
- (4) Graduates eligible for the graduation ceremony are enacted by the Decree of Rector.
- (5) Graduates participating in the graduation ceremony will receive their diploma and academic transcript pursuant to the applicable regulations.
- (6) The issuance of Diplomas and Academic Transcripts for Graduates, as mentioned in paragraph (5), will be postponed if the program's accreditation has expired.

CHAPTER XVII

ACADEMIC SANCTIONS

Article 62

- (1) Academic sanctions may be imposed on students and lecturers who violate the provisions of this Regulation of Rector.
- (2) types of student violations may include:
 - a. late registration;
 - b. failing to meet the attendance requirements;
 - c. Failing to conduct a proposal seminar by the end of the second semester;
 - d. involved in fraud and/or forgery in academic activities; or

- e. committing plagiarism.
- (3) Types of lecturer violations may include:
 - a. failing to meet the teaching attendance requirements;
 - b. late grade submission; or
 - c. committing plagiarism.
- (4) Academic sanctions that may be imposed on students who commit violations, as referred to in paragraph (2), include:
 - a. verbal reprimand;
 - b. written warning;
 - c. ineligibility to receive grades;
 - d. a maximum grade of A- for the proposal seminar;
 - e. cancellation of the obtained final grades in the relevant course;
 - f. temporary suspension from attending classes;
 - g. denial of academic services for a certain period;
 - h. being declared as having resigned from Unhas; and
 - i. revocation of the awarded diploma.
- (5) Academic sanctions that may be imposed on Lecturers who commit violations as referred to in paragraph (3) include:
 - a. verbal reprimand;
 - b. written warning;
 - c. automatic assignment of an A grade by the system;
 - d. reassignment of teaching duties to another lecturer; and
 - e. suspension of academic promotion proposals;
- (6) The authority to impose academic sanctions on students and lecturers is granted to the head of the study program (KPS), head of department, dean of the faculty/school, and the rector, depending on the type of violation.

CHAPTER XVIII

TRANSITIONAL PROVISIONS

Article 63

- (1) The provisions in this Regulation apply to all doctoral program students at Unhas.
- (2) Upon the enactment of this Regulation, the study period provisions referred to in Article 7 of the Regulation of Rector No. 2785/UN4.1/2018 on the administration of the doctoral programs at Hasanuddin University will remain valid for doctoral program students admitted as new students in the 2022/2023 Academic Year and earlier.

CHAPTER XIX
CONCLUDING PROVISION

Article 64

- (1) Any regulations and/or Decree of Rector of Unhas concerning the administration of the doctoral program shall remain in effect unless contrary to this regulation.
- (2) All matters that are not sufficiently regulated in this provision shall be regulated by the Regulation of Rector
- (3) This Regulation of Rector is effective from the date of its enactment.
- (4) To ensure public awareness, the Regulation of Rector will be published in the Hasanuddin University bulletin.

Enacted in Makassar
On October 19th 2023

RECTOR,
SIGNATURE

JAMALUDDIN JOMPA