



**REGULATION OF THE RECTOR OF UNIVERSITAS  
HASANUDDIN NO. 4/UN4.1/2019  
CONCERNING  
THE IMPLEMENTATION OF VOCATIONAL EDUCATION AT UNIVERSITAS  
HASANUDDIN**

**BY THE GRACE OF GOD ALMIGHTY RECTOR OF  
UNIVERSITAS HASANUDDIN**

Considering : a. that based on Article 2 paragraph (4) of the Government Regulation of the Republic of Indonesia No. 53 of 2015 concerning the Statute of Universitas Hasanuddin, the implementation of the Vocational Education aims to produce intellectuals of noble character;

b. that in order to ensure that the implementation of the Vocational Program curriculum runs effectively and efficiently as regulated in the Universitas Hasanuddin Academic Senate Regulation No. 50850/UN4/PP.42/2016 on Universitas Hasanuddin Education Policy, it is necessary to stipulate the Rector's Regulation on the implementation of Vocational Education of Universitas Hasanuddin.

Bearing in mind : 1. Law No. 20 of 2003 concerning the National Education System.

2. Law No. 12 of 2012 concerning Higher education;

3. Government Regulation of the Republic of Indonesia No. 53 of 2015 concerning the Statute of Universitas Hasanuddin.

4. Presidential Regulation of the Republic of Indonesia No. 8 of 2012 concerning Indonesian Qualifications Framework.

5. Regulation of the Minister of Education and Culture of the Republic of Indonesia No. 73 of 2013 concerning Application of the Indonesian Qualifications Framework of Higher Education.

6. Regulation of the Minister of Research, Technology, and Education No. 44 of 2015 concerning National Standards for Higher Education.

7. Regulation of the Minister of Research, Technology, and Education No. 44 of 2018 concerning the Implementation of Diploma Program in an Open System at Higher Education institutions.



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8. Regulation of the Universitas Hasanuddin Academic Senate No. 50850/UN4/PP.42/2016 concerning Universitas Hasanuddin Education Policy.
9. Regulation of the Universitas Hasanuddin Academic Senate No. 46929/UN.4/IT.03/2016 concerning Curriculum Development for Universitas Hasanuddin Study Programs.
10. Decree of the Rector of Universitas Hasanuddin No. 4843/H4/O/2010 dated 3 May 2010 concerning the Development Plan of Universitas Hasanuddin in 2030.

Observing: The results of the Academic Senate Commission I meeting of Universitas Hasanuddin on March 2nd, 2019 concerning the Regulations for the Implementation of the Vocational Education at Universitas Hasanuddin.

**HEREBY DECREES**

To Enact: **THE REGULATION OF THE VOCATIONAL EDUCATION IMPLEMENTATION AT UNIVERSITAS HASANUDDIN**

**CHAPTER I**  
**GENERAL PROVISIONS**  
**Article 1**

In this regulation, the following definition shall apply:

1. Universitas Hasanuddin, hereinafter referred to as Unhas, is a legal entity state university.
2. The Rector is the Unhas head officials that leads the implementation and management of Unhas.
3. Vocational school is an academic unit that carries out and/or coordinates Vocational Education.
4. The Dean is the school authorities within Unhas who is authorized and responsible for the implementation of Vocational Education in Vocational School.
5. The School Senate is the unit that carries out the function of academic consideration and supervision at the School level.
6. Study Program is a unified study plan as a guideline for the implementation of Vocational Education held on the basis of a curriculum.
7. Vocational Education is a Higher Education diploma program that prepares Students for employment with specific applied skills up to the applied doctorate program.
8. The Head of Study Program (HSP) is the head of Vocational Education study program.

Catatan:

1. UU ITE No. 11 Tahun 2008 Pasal 5 Ayat 1 "Informasi Elektronik dan/atau Dokumen Elektronik dan/atau hasil cetakannya merupakan aset bukti yang sah."  
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9. New students are students who are registered for the first time in Unhas Vocational Education determined through the Rector's Decree;
10. The academic calendar is the calendar of Universitas Hasanuddin's annual academic activities determined by the Rector's Decree.
11. Tuition fees are funds that must be paid by Unhas Vocational Education students in each semester according to the amount determined based on the Rector's Decree.
12. The Indonesian Qualifications Framework (IQF) is a competency qualification framework that juxtaposes, submits, and integrates between education and training sectors as well as job experiences to acquire the work competency compatible with the structure of workers in various sectors.
13. The National Standards of Higher Education is a set of standards that includes the National Education Standard, in addition to the National Research Standard and the National Community Service Standards, abbreviated as .NCSS
14. Competence is the ability to think, behave, and act consistently as a manifestation of knowledge, attitudes, and skills possessed by students. Refer to the Ministerial Regulation concerning Vocational and IQF.
15. Learning outcomes are abilities obtained through internalization of knowledge, attitudes, skills, competencies, and accumulated work experience.
16. Semester Credit System (SKS) is the administration of education using Semester Credit Units (sks) to state the learning load of students, lecturers' workload, learning experience, and the burden of administering educational programs.
17. Semester is a unit of effective learning time for at least 16 (sixteen) weeks, including mid-semester exams and end-of-semester exams.
18. Semester credit units (sks) are the amount of time for learning activities charged to students per week per semester in the learning process through various forms of learning or the amount of recognition for the success of students' efforts in participating in curricular activities in a study program.
19. Courses are all subject units that have a credit unit load and are listed in the curriculum of the study program
20. Mandatory courses for study programs are unique courses for study programs.
21. Elective courses that support expertise are subjects other than compulsory courses for the study program chosen by students from courses within the study program and/or outside the study program.
22. Course Plan Sheet (CPS) is a list of courses that will be programmed in the current semester.
23. Course Result Sheet (CRS) is a list of student learning outcomes during their education per semester.
24. Administrative registration is the payment of education fees in accordance with the applicable provisions at Unhas.

Catatan:

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25. Academic registration is an activity to fill out and validate student KRS through Unhas management Information System (SIM)
26. Semester Achievement Index (SAI) is a student's academic achievement, which is calculated from the multiplications generated by learning outcome grades and credit load divided by the total credits programmed in the relevant semester.
27. Grade Point Average (GPA) is a student's academic achievement, which is calculated from the multiplications generated by learning outcome grades and divided by the total credits programmed while attending education.
28. A Credit transfer is the legalized recognition of transferred credits obtained from other university.
29. Drop-out students are students who cannot fulfill academic or non-academic requirements according to applicable regulations.
30. Academic leave for students is a period of not participating in academic activities for 1 (one) semester.
31. Withdrawal for students is a period of not participating in academic activities during the current semester.
32. Force majeure is a natural condition associated with an unavoidable student condition that causes students to be unable to continue academic activities.
33. Academic transcript is a list containing the value of learning outcomes and achievement index of all courses that have been passed during Vocational Education.
34. The final project is a series of activities carried out by students with the approval of supervisor and/or instructor to obtain a degree of Associate (A.Md), Bachelor of Applied Science (S.abbreviation of the field of expertise, in accordance with applicable regulations), Magister of Applied Science (M.abbreviation of the field of expertise, in accordance with applicable regulations), and Doctor of Applied Science (Dr. abbreviation of the field of expertise, in accordance with applicable regulations).
35. Practicum is an activity carried out in accordance with scientific principles and methods systematically to obtain information, data, and explanations related to the understanding and/or testing of a branch of knowledge and technology conducted on campus.
36. Package system is a learning system used in Vocational Education that is designed from the start of the semester to the end of the semester sequentially.
37. Graduates are students who have completed their education at the Vocational Education of Unhas.



**CHAPTER II**  
**VOCATIONAL EDUCATION OBJECTIVES**  
**Article 2**

To produce intellectuals of noble character who have in-depth knowledge and specific skills in certain fields in accordance with IQF and SN-DIKTI.

**CHAPTER III**  
**STUDENT ADMISSION**  
**Article 3**

Admission of new students for Vocational Education refers to the Rector's Regulation concerning Admission of New Students of Unhas.

**CHAPTER IV**  
**EDUCATION IMPLEMENTATION**  
**Article 4**

- (1) Vocational Education is implemented by Vocational School
- (2) Curriculum management and teaching are carried out by the Study Programs.
- (3) The Study Program as referred to in paragraph 2 above, include D-III, D-IV, Applied Master, and Applied Doctorate.
- (4) Further provisions regarding the organization of Vocational Education are regulated by the Rector's Regulation.

**Article 5**

- (1) Vocational Education is implemented using Semester Credit System, where the study weight is expressed in Semester Credit Unit.
- (2) The implementation of the Vocational Education academic activities is divided into 2 (two) semesters each year, according to the Academic Calendar.
- (3) Vocational Education can be implemented through collaboration with industry, government, or other institutions, which are separately regulated by the Decree of Rector.



### Article 6

- (1) Vocational Education Study Programs are carried out based on the implementation permit in accordance with the applicable regulation at Unhas.
- (2) Vocational Education Study Programs are implemented by meeting quality standards according to the Unhas quality assurance system.

## CHAPTER V TUITION FEES Article 7

- (1) Each student is required to pay tuition fees before filling out the online KRS for the upcoming semester.
- (2) Payment of tuition fees on a *host-to-host* basis through Automated Teller Machines (ATM) or designated bank *tellers*.
- (3) Students who have not been able to complete their studies at the end of the current semester based on the Academic Calendar, are required to pay tuition fees in the following semester.
- (4) Students who do not re-register for one semester and intend to continue their studies in the following semester are required to pay arrears and/or tuition fees for the semester they did not attend.
- (5) Students as referred to in paragraph (4) must go through a verification process at the Academic Administration Bureau before making payment of arrears of tuition fees.
- (6) Students who do not pay tuition fees for two consecutive semesters are declared *dropouts*.

## CHAPTER VI EDUCATION PROCESS Section One Implementation of Vocational Education Activities Article 8

- (1) All academic activities of the Vocational Education should meet all applicable provisions, regulations, and laws.
- (2) Vocational Education academic activities may include lectures, quizzes, tutorials, seminars, practicums, studio practices, workshop practices, field practices, or other activities in accordance with applicable regulations.
- (3) Vocational Education academic activities for D-IV, Applied Master, and Applied Doctorate, as specified in paragraph (2), include research, design, or development.
- (4) Vocational Education may be implemented in Off-Campus Study Program (PSDKU) in accordance with applicable regulations.



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**Section Two**  
**Study Load**  
**Article 9**

- (1) The Curriculum of Vocational Education should include appropriate study load for each study program.
- (2) The Semester Credit Unit students must take each semester is arranged in packages.
- (3) The Semester Credit Unit for Diploma Three (D-III) program are 108 at minimum and 114 at maximum.
- (4) The Semester Credit Unit for Diploma Four (D-IV) program are 144 at minimum and 150 at maximum.
- (5) The Semester Credit Unit for Applied Master program are 36 at minimum and 42 at maximum.
- (6) The Semester Credit Unit for Applied Doctorate program are 42 at minimum and 48 at maximum.

**Section Three**  
**Study Period**  
**Article 10**

- (1) The study period for the D-III program is at least 6 semesters and no later than 8 semesters;
- (2) The study period for the D-IV program is at least 8 semesters and no later than 12 semesters;
- (3) The study period for the Applied Master program is at least 4 semesters and no later than 6 semesters;
- (4) The study period for the Applied Doctorate program is at least 6 semesters and no later than 10 semesters;
- (5) Vocational Education students who fail to complete their study as specified in paragraphs (1), (2), (3), and (4) shall be deemed dropout.

**Section Four**  
**Curriculum**  
**Article 11**

- (1) The Curriculum of the Vocational Education supports the achievement of the goals of the Vocational Education as stated in Article 2.
- (2) Each study program should define its alumni profiles which is converted into the alumni Learning Outcomes and Curriculum.
- (3) Every course listed within the curriculum should have a Semester Course Guideline, containing learning objectives, strategies, and learning outcome evaluation methods.

Catatan:

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- (4) The Vocational Education Curriculum is composed of 60-70% practices and 30-40% theories.
- (5) The Vocational Education Curriculum is compiled by a task force formed by the Dean based on the proposal of the Head of Study Program guided by the applicable regulation.
- (6) The Vocational Education Curriculum is proposed by the Dean to the Rector after getting approval from School Commission.
- (7) The Vocational Education Curriculum is enacted by the Rector's Decree after the review by the task force assigned by the Rector, and has undergo consideration from the Academic Senate of Unhas.
- (8) The curriculum is reviewed every 4 (four) years to be adapted to the needs and developments of science, technology, art, and culture.

**Section Five**  
**Withdrawal from All Courses**  
**Article 12**

- (1) Withdrawal from all courses being followed can be done under force majeure conditions.
- (2) The application for withdrawal as referred to in paragraph (1) must obtain approval from the academic advisor through the Head of Study Program and the Dean, and submitted in writing to the Academic Administration Bureau no later than one month before the end of the current semester, or according to the schedule on the Academic Calendar.
- (3) Students who withdraw from all courses in the current semester for reasons stated in paragraph (1), then the semester is not counted in the study period. Withdrawal from all courses as referred to in paragraph (1) (1) can only be done 1 (one) time during the study period.
- (4) Withdrawal from all courses for scholarship recipient students must obtain approval from the scholarship granting institution.
- (5) Withdrawal from all courses for collaboration students must obtain approval from the institution from which the collaboration manager originates.

**Section Six**  
**Vocational Education Academic Leave**  
**Article 13**

- (1) A Vocational Education Academic Leave for 1 (one) semester may only be granted once within student's study period, if he or she never withdraws from all courses, and it is not allowed in 2 successive semesters.
- (2) The academic leave as referred to in paragraph (1) cannot be requested simultaneously with withdrawal from all courses as referred to in Article 12.
- (3) The academic leave is not allowed during the first and second semesters.



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- (4) The scholarship recipient students are not allowed to request a Vocational Education academic leave, otherwise they obtain approval from the scholarship granting institution.
- (5) Collaboration students are not allowed to request a Vocational Education academic leave, otherwise regulated in the collaboration agreement.
- (6) During the Vocational Education academic leave, the students are not allowed to attend any academic activity.
- (7) The request for the Vocational Education academic leave must obtain approval from the Head of Study Program and submitted in writing to the Academic Administration Bureau no later than one week before the start of the semester.
- (8) The Vocational Education academic leave period is not included within the study period.
- (9) Students with academic leave status are not charged with tuition fees.

**Section Seven**  
**Learning**  
**Implementation**  
**Article 14**

- (1) The learning implementation must refer to the curriculum as referred to in Article 11.
- (2) The breadth and depth of the subject matter must support the achievement of the goals of the Vocational Education, as stated in Article 2.
- (3) The learning process of a course may only be implemented if it is scheduled within the ongoing semester and attended by the students programming the course in their Course Plan Sheets.
- (4) The students may only attend the courses which have been programmed in their Course Plan Sheets.
- (5) Every course may be taught by one or more lecturers with relevant expertise under the proposal of the Head of Study Program and enacted by Dean's Decree.
- (6) Lecturers in charge of course should possess a relevant expertise and educational qualification.
- (7) Course coordinator and lecturers in charge of course in Applied Master and Applied Doctorate Programs should possess educational qualification of at least Doctorate or Applied Doctorate relevant to the study program and equivalent to level 9 of IQF.
- (8) Course Coordinator and lecturers in charge of course in D-III and D-IV (Applied Bachelor) should possess a relevant expertise and educational qualification, at least Master or equivalent to level 8 of IQF, as well as academic rank of Assistant Professor.



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- (9) Lecturers of D-III and D-IV programs as referred to in paragraph (8) can be from certified professionals relevant to the study program and equivalent to at least level 8 of IQF.
- (10) Every course must have a Semester Course Guidelines (RPS) complied by a lecturer or a team of lecturers concerned.
- (11) A lecturer or a team of lecturers has to disseminate the Semester Course Guidelines (RPS) and lecture rules on the first day of the course.
- (12) A learning process of a course may only be conducted if it is attended by at least 5 (five) students, otherwise it is approved by the Dean.
- (13) The monitoring of the learning process is conducted by the Head of Study Program and the Dean and is reported through the SIM Unhas.
- (14) The evaluation of the learning process is conducted by the Quality Assurance Task Force at the School level and by the unit assigned by the Rector at university level.
- (15) The end of semester follows the Academic Calendar and the deadline of student learning outcome is uploaded online through SIM Unhas.
- (16) Students must take all programmed courses each semester and must pass each semester in accordance with applicable regulations.
- (17) The number of hours per week for each course programmed by vocational education must be attended by students gradually.
- (18) The success of study is determined based on students' academic performance, active participation, and adherence to regulations.

**Section Eight**  
**Final Project**  
**Article 15**

- (1) Vocational Education students must prepare a Final Project with a weight of 4 to six Semester Credit Units.
- (2) The Final Project of Vocational Education students must be a Final Report of a work practice result and/or manuscript, software, and other products designs.
- (3) The Final Project can be programmed on the Course Plan Sheet (CPS) in the sixth semester for D-III, eighth semester for D-IV, fourth semester for Applied Master, and fifth and/or sixth for Applied Doctorate.
- (4) The form, scope, and depth as well as format of the Final Project on a study program are determined by the Dean's Decree.
- (5) The topic of the Final Project must be approved by the supervisor.
- (6) The Final Project can be conducted within or outside of Unhas and must be under a supervisor.
- (7) The preparation of the Final Project must be monitored and evaluated by the supervisor.

Catatan:

1. UU ITE No. 11 Tahun 2008 Pasal 5 Ayat 1 "Informasi Elektronik dan/atau Dokumen Elektronik dan/atau hasil cetakannya merupakan aset bukti yang sah."  
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**Section Nine**  
**Supervisor Appointment**  
**Article 16**

- (1) The supervisor appointment for Final Project refers to the Dean's Decree with the proposal of the Head of Study Program.
- (2) The requirements for supervisors refer to the Rector's Regulation concerning the Supervision of Unhas Students Final Projects.

**Section Ten**  
**Final Project Examination**  
**Article 17**

- (1) The Final Project Examination for the Vocational Education is comprehensive and measures the level of competency.
- (2) The Final Project Examination for Vocational Education aims to evaluate students ability, reasoning, and competence in applying their field of expertise.
- (3) The Final Project Examination is closed and conducted orally.
- (4) The Final Project Examination lasts a maximum of 90 minutes.
- (5) Students who failed the Final Project Examination are given one opportunity for a Final Project reexamination, which must be conducted no later than 3 (three) months.
- (6) Students who do not take the Final Project reexamination for the Final Project, except in cases of force majeure, or do not pass the reexamination, are deemed dropout.

**Section Eleven**  
**Final Project Assessment**  
**Article 18**

- (1) The assessment of the Final Project is based on the mastery of the material that refers to the assessment rubric.
- (2) The assessment of the Final Project is conducted by each member of the Final Project examination team present and is expressed numerically.
- (3) The Final Project score is the average score given by the examination team, which is then converted into letter scores: A/A- /B+ /B/B- /C+ /C/D/E.
- (4) Scores A through B- are passing scores.
- (5) Results equivalent to C+, C, and D are given the opportunity to improve until they achieve the minimum passing score.

Catatan:

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**Section Twelve**  
**Academic Advisor**  
**Article 19**

- (1) An academic advisor is a lecturer, apart from conducting his or her Three Pillars of Higher Education function, he or she may function as a supervisor, mentor, and/or advisor to assist the students in decision-making process related to both academic and non-academic activities.
- (2) The academic advisor is enacted by the Dean's Decree as proposed by the Head of Study Program.

**CHAPTER VII**  
**STUDENT STATUS**  
**Article 20**

- (1) The Status of Vocational Education student consists of active and inactive.
- (2) The active status as referred to in paragraph (1) is students that carry out administrative and academic registrations.
- (3) Students who do not program courses in the ongoing semester are deemed inactive.
- (4) The inactive status as referred to in paragraph (1) are:
  - a. do not carry out administrative and academic registrations;
  - b. take academic leave;
  - c. undergo suspension;
  - d. withdraw from all courses.
- (5) The period of inactivity as referred to in paragraph (4) points a and c is included in the calculation of study period.

**CHAPTER VIII**  
**EVALUATION OF LEARNING OUTCOMES**  
**Article 21**

- (1) Face-to-face learning process in Vocational Education program is evaluated with the following requirements:
  - a. students attending the course are active students;
  - b. lecturer has accomplished at least 90% of face-to-face learning based on the Semester Course Guideline; and
  - c. students have attended at least 90% of all learning activities.
- (2) The evaluation of learning outcome is conducted in line with the semester course guideline.
- (3) Scores are indicated in letter with their conversion into numerical scores as follows:



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| Range of Numerical Scores | Scores in Letters | Score Conversion |
|---------------------------|-------------------|------------------|
| 85 – 100                  | A                 | 4.00             |
| 80 - < 85                 | A -               | 3.75             |
| 75 - < 80                 | B +               | 3.50             |
| 70 - < 75                 | B                 | 3.00             |
| 65 - < 70                 | B -               | 2.75             |
| 60 – < 65                 | C +               | 2.50             |
| 50 – < 60                 | C                 | 2.00             |
| 40 – < 50                 | D                 | 1.00             |
| < 40                      | E                 | 0.00             |

- (4) Scores A until B- represent passing scores.
- (5) Courses with score equals to C+, C, D, and E should be reprogrammed in the ongoing semester with maximum score of B-.
- (6) The evaluation of a reprogrammed course as referred to in paragraph (5) should meet the requirements as regulated in paragraph (1)
- (7) A K (empty) score is given to a student withdrawing from any course and is requested in writing under the approval of Academic Advisor and acknowledged by the Head of Study Program and the Dean, as well as enacted by the Rector's Decree.
- (8) Learning outcome assessment is performed by a lecturer or a team of lecturers, appropriate to the learning outcome and is reported to SIM Unhas thorough Course coordinator based on the specified schedule in the Academic Calendar.

**CHAPTER IX**  
**ACADEMIC ACHIEVEMENT INDEX**  
**Article 22**

- (1) Student's learning success is indicated with Achievement Index (AI).
- (2) Semester Grade Point Average (IPS) is calculated from the conversion score and the credit load of each listed course in the Course Plan Sheet with the following formula:

Catatan:

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$$IPS = \frac{\sum (N_i \times K_i)}{\sum K_i}$$

in which,  $K_i$  = a credit unit load of the first course in one semester

$N_i$  = a quality score after being equalized to conversion score of the first course

- (3) Grade Point Average (GPA) is calculated from all scores of passed courses employing the following formula:

$$IPK = \frac{\sum (N_i \times K_i)}{\sum K_i}$$

in which, in which,  $K_i$  = a credit unit load of the course

programmed  $N_i$  = a quality score after being equalized to

conversion score of the first course

- (4) Semester Grade Point and Grade Point Average as referred to in paragraphs (2) and (3) are included in the Course Report Sheet (CRS).

**CHAPTER X**  
**SUBMISSION OF LEARNING OUTCOMES**  
**Article 23**

- (1) Course coordinator uploads the final grades via an online system to SIM Unhas according to the schedule on the Academic Calendar.
- (2) Lecturers or a team of lecturers who fail to enter grades according to the schedule on the Academic Calendar will be subject to sanctions in accordance with applicable regulations.

**CHAPTER XI**  
**MECHANISM OF SUBMITTING OBJECTIONS FOR LEARNING OUTCOMES**  
**Articles 24**

- (1) Students can object to the value of learning outcomes obtained in the current semester.
- (2) The mechanism for submitting objections about student learning outcomes as referred to in paragraph (1) refers to the Rector's Regulation.



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**CHAPTER XII**  
**GRADUATION REQUIRE, EMT AND HONROS**  
**Section One Graduation Requirement**  
**Article 25**

- (1) Passed all courses in compliance with the credit units enacted within the curriculum of the study program where Final Project score of at least B- and the Grade Point Average at least 3.00.
- (2) Complete all administrative requirements required by Unhas.
- (3) Has graduated and obtained an alumni number.

**Section Two**  
**Graduation Predicate**  
**Article 26**

- (1) The graduation predicate consists of 3 (three) levels, namely satisfactory, very satisfactory, and with praise (*cum laude*) which is stated in the academic transcript.
- (2) The honors of graduation as referred to in paragraph (1) is based on the GPA as follows:
  - a. GPA 3.00 – 3.50 : satisfactory;
  - b. GPA 3.51 – 3.85 : very satisfactory; and
  - c. GPA 3.86 – 4.00 : with honors or *cum laude*.
- (3) The predicate of with praise or *cum laude* as referred to in paragraph (2) letter c is awarded if the Final Project score is A, the score for each course is at least B+, and the study period is not later than 6 (six) semesters for D-III, 8 (eight) semesters for D-IV, 4 (four) semesters for Applied Master, and 6 (six) semesters for Applied Doctorate.
- (4) The predicate of with praise or *cum laude* for the Applied Master and Applied Doctorate levels, in addition to the provisions in paragraph (3), also requires having published scientific work in journals and/or Intellectual Property Rights (HaKI) related to the student's Final Project.
- (5) If the conditions as referred to in paragraphs (3) and (4) are not met, then the corresponding graduation predicate is declared as very satisfactory.

Catatan:

1. UU ITE No. 11 Tahun 2008 Pasal 5 Ayat 1 "Informasi Elektronik dan/atau Dokumen Elektronik dan/atau hasil cetaknya merupakan alat bukti yang sah."
2. Dokumen ini telah ditandatangani secara elektronik menggunakan sertifikat elektronik yang diterbitkan oleh BSN.



**CHAPTER XIII**  
**LEARNING ACHIEVEMENT**  
**Article 27**

- (1) The learning achievement index (IPB) of a Professional Program graduate is calculated by the following formula:

$$IPB = \frac{W}{M} \times IPK$$

in

which:

IPB = learning achievement index

W = normal time of study completion according to the curriculum of a study program in months

M = time taken to complete the study (in months, rounded up).

IPK = Grade Point Average (GPA) calculated as referred to in Article 22 paragraph (3).

- (2) The best graduates of the Vocational Education program at the study program/School/Unhas level for a graduation period are the graduates who have the highest IPB scores in the graduation period.

**CHAPTER XIV**  
**DROPOUT**  
**Article 28**

- (1) Students are declared to have dropped out of study, other than those stated in Article 7 paragraph (6), Article 10 paragraph (7), Article 17 paragraph (6), if:
- finished their studies;
  - withdrawal at their own request;
  - Failed to achieve a minimum GPA of 2.75 (two point seven five) by the end of the second semester for the D-III and D-IV programs.
  - Failed to achieve a minimum GPA of 3.00 (three point zero) for the Applied Master and 3.25 (three point two five) for Applied Doctorate by the end of the second semester.
  - inactive for two consecutive semesters and not Vocational Education academic leave.
  - expelled for committing a crime or violating regulations established by the government and/or Unhas.
- (2) Students declared to have dropped out of the program are determined by the Rector's Decree.



**CHAPTER XV**  
**DIPLOMA, ACADEMIC TRANSCRIPT, DEGREE, AND GRADUATION**  
**Section One**  
**Diploma**  
**Article 29**

- (1) Each Vocational Education program student, who has completed his education program, is awarded a diploma.
- (2) The diploma is signed by the Dean and the Rector.
- (3) The copy of the diploma is authorized by the Dean.
- (4) A certificate of correction is issued by the Rector upon the request of the Dean.

**Section Two**  
**Academic Transcript**  
**Article 30**

- (1) Each Vocational Education program student, who has completed his education program, is given an academic transcript.
- (2) Academic transcript is a list containing the learning outcomes of all courses taken by students, GPA during the Vocational Education program, and may include areas of expertise/interests.
- (3) Academic transcripts are signed by the Dean and the Rector.
- (4) Copy of academic transcripts is authorized by the Dean.
- (5) A certificate of correction is issued if there are errors in the transcript.
- (6) A letter of transcript correction request is issued by the Rector upon the request of the Dean.

**Section Three**  
**Degree**  
**Article 31**

- (1) Every Vocational Education program student who has completed his or her education program has the right to hold a degree in accordance with the field of science pursued and listed in the diploma.
- (2) Degrees are awarded based on applicable laws and regulations.



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**Section Four**  
**Graduation**  
**Article 32**

- (1) Graduation is held according to the Academic Calendar
- (2) Graduates must be registered online to attend graduation in the current period.
- (3) Graduates who take part in the graduation must meet the administrative requirements issued by Unhas.
- (4) Graduates who take part in the graduation are determined by the Rector's Decree. Graduates who take part in the graduation are awarded diplomas and academic transcripts in accordance with applicable regulations.
- (5) The delivery of diplomas and academic transcripts for graduates as regulated in paragraph (5) will be suspended if the study program accreditation period has ended.

**CHAPTER XVI**  
**CONCLUDING PROVISION**  
**Article 33**

- (1) Regulation and/or Decree of Rector related to the implementation of the Vocational Education program, which are not in line with this Regulation of Rector shall be deemed invalid.
- (2) All matters that have not been regulated in this Regulation shall be further regulated in the Decree of Rector.
- (3) This Regulation shall come into force as of the date of its enactment. Any errors found at a later date will be amended as necessary.

Enacted in Makassar on  
March 29th, 2019

RECTOR  
UNIVERSITAS HASANUDDIN,



DWIA ARIES TINA PULUBUHU



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