



MINISTRY OF EDUCATION. CULTURE,
RESEARCH. AND TECHNOLOGY
UNIVERSITAS HASANUDDIN
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RECTOR'S DECREE OF HASANUDDIN UNIVERSITY
NUMBER 3968/UN4.1/KEP/2023

CONCERNING

ESTABLISHMENT OF STANDARD OPERATING PROCEDURES (SOP) FOR THE
ADMISSION OF NEW STUDENTS THROUGH INDEPENDENT NON-SUBSIDIZED
PATHWAY (JNS) BASED ON UTBK SCORE AND PERSONALITY TEST
HASANUDDIN UNIVERSITY

RECTOR OF HASANUDDIN UNIVERSITY

- Considering : a. that in the context of effectiveness, efficiency, transparency and accountability in for the admission of new students through independent non-subsidized pathway (JNS) based on UTBK score and personality test at Hasanuddin University, it is deemed necessary to implement the Standard Operating Procedures (SOP);
- b. that to accommodate new students who has not passed the admission process and registered for UTBK Pathway;
- c. that for the interest of point 'a' and 'b' above, decree letter is necessary;
- Bearing in Mind : 1. Acts Number 20 of 2003 concerning the National Education System;
2. Act Number 12 of 2012 concerning the Higher Education;
3. Regulation of Government Number 23 of 1956 concerning the Establishment of Hasanuddin University;
4. Regulation of Government Number 4 of 2014 dated January 30, 2014 concerning The Implementation of Higher Education, and The Management of University;
5. Regulation of Government Number 53 of 2015 dated July 22, 2015 concerning the Statute of Hasanuddin University;
6. Regulation of Minister of Education and Culture Number 6 of 2020 concerning New Student Admissions at University;
7. Decree of Board of Trustee Number 5/UN4.0/KEP/2022 dated April 21, 2022 concerning Dismissal of the Rector of Hasanuddin University for the 2018-2022 Period and Appointment of the Rector of Hasanuddin University for the 2022-2026 Period;
8. Regulation of Rector Hasanuddin University Number 36621/UN4.1/PP.37/2017 dated December 14, 2017 concerning New Student Admission at Hasanuddin University
9. Regulation of Rector Hasanuddin University Number 2781/UN4.1/KEP/2018 dated on July 16, 2018, concerning the Implementation of Bachelor Program in Hasanuddin University;
- 10.Regulation of Rector of Hasanuddin University Number 2/UN4.1/2022 dated 15 February 2022 concerning Organization and management of Hasanuddin University.

HEREBY DECREES

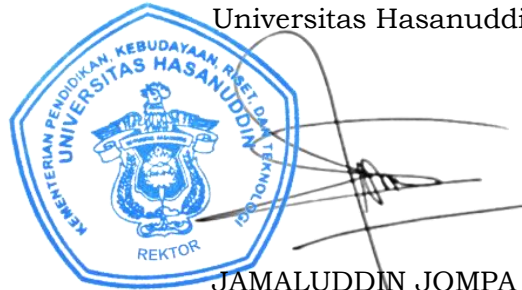
- To enact : DECREE OF THE RECTOR OF HASANUDDIN UNIVERSITY CONCERNING THE ESTABLISHMENT OF STANDARD OPERATING PROCEDURES (SOP) FOR THE ADMISSION OF NEW STUDENTS THROUGH INDEPENDENT NON-SUBSIDIZED PATHWAY (JNS) BASED ON UTBK SCORE AND PERSONALITY TEST AT HASANUDDIN UNIVERSITY.
- FIRST : to enact Standard Operating Procedures (SOP) for the admission of new students through independent non-subsidized pathway (JNS) based on UTBK score and personality test at Hasanuddin University, as stated in the attachment of this decree letter.
- SECOND : this decree is effective as of the date of enactment under the condition that if there is any mistake in this decree letter, it will be corrected accordingly.

Enacted in Makassar

On 29th June 2023

Rector

Universitas Hasanuddin



JAMALUDDIN JOMPA

NIP 196703081990031001

Cc:

1. Head of Academic Senate of Unhas
2. Vice-Rectors of Unhas
3. Secretary of University of Unhas
4. Deans of Faculty/School of Unhas
5. Heads of Bureau and Directors of Unhas
6. Heads of Faculty/School Administration

Attachment: Decree Letter of Rector of Hasanuddin University

Number : 3968/UN4.1/KEP/2023

Concerning : Establishment of Standard Operating Procedures (SOP) of the admission of new students through independent non-subsidized pathway (JNS) based on local examination at Hasanuddin University.

Requirement:

1. This admission is one of the independent pathways conducted Hasanuddin University to select candidates who have outstanding academic performance besides their financial capability.
2. The assessment of this admission pathway is based on the score of SBMPTN 2022 and personality test conducted by Hasanuddin University
3. Registered as the applicant of the SBMPTN 2022
4. Registered as the applicant in one of the study programs in Hasanuddin University through the SBMPTN 2022 pathway (can be proven with the candidate card)
5. Those who have passed the SBMPTN 2022 are not recommended to apply this admission.
6. Candidates of this admission pathway are graduate of high school (SMA or equivalent) within the last 3 (three) years.

Procedure:

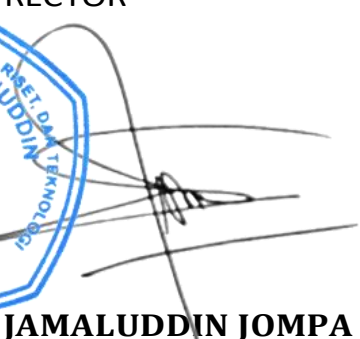
1. Sign up to register the candidate account on <https://regpmb.unhas.ac.id>
2. Complete registration payment through the Bank designated by Hasanuddin University.
3. WhatsApp (WA) number of candidates serves as user ID and Access Code/PIN serves as password printed on bank receipt.
4. Fill out the online form on <https://regpmb.unhas.ac.id>.
5. On the Registration Login Form page: for **username**, enter the WA Number used when completing registration payments and **password** enter the Access Code printed on the Bank Receipt.
6. For participants who have paid and cannot log in with an access code from the bank can send the copy of receipt to the Helpdesk (WhatsApp).
7. Fill out the Biodata carefully
8. Upload the following documents
9. Print the form
10. Verification Period by Committee
11. Print the exam card in color on A4 paper
12. Exam Materials: Personality Test
13. Network connection checking
14. The implementation of Online Exam
 - a. Candidates print the exam card according to the exam card printing schedule.
 - b. Candidates prepare a Computer/Laptop with operating system (OS) Microsoft Windows to work on questions.
 - c. Candidate's phones are connected to the Zoom application.
 - d. The position of the candidates' phone camera is directed to the computer monitor and the candidate.
 - e. Ensure Good Internet Access in respective place.
 - f. Login with respective accounts on the <https://regpmb.unhas.ac.id> page.
 - g. Candidates shall be ready 1 hour before the exam starts.
 - h. The time used is Central Indonesian Time (WITA).
 - i. Monitoring will take place via Zoom (Audio and Phone Camera must on during the exam).
 - j. Zoom ID and Password will be given before the exam starts.

- k. Network connection checking will be conducted one day before the exam and must be attended by all candidates.
 - l. The exam supervisor will contact candidates to join the WA Group "Exam Room before the network connection checking.
 - m. Contact the helpdesk if the participant has not been included in the WA Group "Exam Room".
15. Assessment
- a. Formulation of candidates' test result.
 - b. Rector conducts FGD (Focus Group Discussion) entrance test result inviting Vice-Rectors, Secretary of University, and Deans of faculty.
 - c. Deans will get an Account for the application selection system
 - d. Deans shall login on the page <https://portalreg.unhas.ac.id>
 - e. The application system will show the list of candidates, test result, and quotas for each study program.
 - f. In the admission proposal column, the Deans recommend by selecting "Y" if Passed or "N" if not-passed.
 - g. The new student admission Committee prints the recommendation from the Dean to be used as an attachment to the Rector's Decree concerning the announcement of new students admission results, independent pathways for International Class.
 - h. Online Announcement can be seen on the page <https://portalreg.unhas.ac.id>
 - i. Candidates can access the announcement through their respective account.
16. Candidates who pass the test shall complete the re-registration/tuition payment for Semester 1 (first).
17. New Students Welcoming Ceremony.

Flowchart for new student admission of independent pathway



RECTOR



JAMALUDDIN JOMPA
NIP 196703081990031001